



**Set/Rep Meeting Minutes
School of Energy
Wednesday October 1st, 2014**

Chair: Jamie Haakons, Chair of the School of Energy

Set Reps

Staff: Hannah Bielert, SA Health and Wellness Program Coordinator

Guest Speakers: Dylan Smith, BCITSA President; Joseph Prophet, Chair of the School of Business; Allen Depa, VP of Finance; Amanda Ding, Chair of the School of Health Sciences; Jenny Chen, KIND Representative

1.1 Meeting called to order:

The Chairperson, Jamie calls meeting to order at 4:42 pm

1.1.2 Jamie explains that he is still collecting the Set Reps contact information so not all the Reps are at today's meeting.

1.2 Introduction

Jamie, a 3rd year mechanical engineering student introduces himself to the Set Reps. He asks each of them to introduce themselves to everyone and say what their name is, what program and year they're in, what their favourite food is, and what celebrity they would marry.

1.3 Guest Speakers

1.3.1 BCITSA President: Dylan Smith

Dylan introduces himself and his role at the Student Association and answers the ice breaker questions.

1.3.2 Chair of the School of Business: Joseph Prophet

Joseph introduces himself and his role at the Student Association and answers the ice breaker questions.

1.3.3 VP of Finance: Allen Depa

Allen introduces himself and his role at the Student Association and answers the ice breaker questions.

1.3.4 Chair of the School of Health Sciences: Amanda Ding

Amanda introduces herself and his role at the Student Association and answers the ice breaker questions.

1.3.5 Student Representation for Kind Bars: Jenny Chen

The Chairperson, Jamie welcomes Jenny Chen, a student representative who is promoting KIND bars. Any Set/Class Reps that would like some free snacks for their class can contact her at JennyChen108+kind@gmail.com. Visit Kindsnacks.com for more information.

1.4 Distinguished Set Rep Award

Jamie explains that there is a distinguished Set Rep Award that Set Reps can be nominated for. The award is \$500 cash. Nominees must show up to all Rep meetings and be actively involved. They also must be must involved in BCIT and school activities, disseminate all information from Rep meetings to their set or class, be enrolled as a BCIT student, and have a good academic standing. An award is giving to a Set/Class Rep from each school.

1.5 The Link Magazine

Jamie asks the Reps how many of them have read the Link Magazine by a show of hands. The monthly magazine is written by students, for students. Grab your free copy around campus or visit <http://www.linkbcit.ca/>

1.6 Social Media

Follow the SA Facebook page at Facebook.com/BCITSA and other social media platforms including Instagram, Twitter, YouTube, Pinterest, LinkedIn, etc. to be updated on events, enter to win prizes, and connect with your BCIT community and fellow students.

1.6.1 BCIT Selfies

BCIT is celebrating their 50th anniversary. To highlight the success over the years, they are asking all students, staff, and alumni to send in selfie photos. They will then be making these photos into murals on campus. Send in your selfies if you want your face to be a part of BCIT history!

1.7 What to talk about at meetings

Do:

- Campus events
- Program information
- General inquiries

Don't:

- Upass
- Food services
- Parking

Contacts:

- Facilities (604-432-8777)
- Advocacy issues (Advocate@bcitsa.ca)

Jamie explains that he wants to try and waste the least amount of time as possible in the Set/Class Rep meetings. There are many small issues that Reps can deal with on their own that don't need to be brought up in the meetings. Try to take care of those issues by yourself before asking for assistance. Unless it's a big class issue, try not to bring it up. There are also many reoccurring issues at BCIT that the SA has no control over. You can talk to the SA Advocate, Robyn Loughheed about advocacy issues and she can provide you with advice and support.

1.8 Health and Dental

Important facts about the student health and dental plan:

- Most full-time students at BCIT that are in a program 16 weeks or longer are automatically enrolled in the Student Health Plan as part of their mandatory fees
- Your coverage starts on the first day of the month your program starts
- If you are covered under another person's plan such as an employer, a spouse, family member, etc. you can opt-out of this plan and receive a refund for the fee they paid, but you only have **30 days** from the start date of your program to submit a waiver form and proof of comparable coverage to the Health and Dental office in the Uconnect or online on the SA website.
- You also only have **30 days** from the start date of your program to add-on any family members or dependents
- If you have any questions concerning the Student Health Plan, visit the Health and Dental office in the Uconnect or visit Mystudentplan.ca/bcit

1.9 Round Table

Q/A: Jamie will send out the schedule for the monthly Set Rep meetings. It is always the first Wednesday of every month in Council Chambers in SE 2. Usually the meetings will be from 4:30-5:30, but a couple of meeting times vary by an hour or so. You will be notified by e-mail of any schedule changes.

Q/A: The idea to start recording lectures has been brought up a couple times and a few instructors are already starting to do it. Jamie has talked to the Associate Dean, but the problem is that a lot of BCIT instructors come from the industry and some of the instructors are not technically inclined yet. The new BCIT President, Kathy Kinloch has implemented a program to teach instructors new technology and ensure that they all have the same standards of teaching methods.

1.10 Meeting Adjournment

Jaime adjourns the meeting at 5:13 pm.