



**Set/Rep Meeting Minutes
Of School of Health Sciences
Wednesday September 24th, 2014**

Chair: Amanda Ding, Chair of the School of Health Sciences

Set Reps:

Daniella Stewart
Erica Sharp
Jessica Ngo
Cedric Villamin
Amy Starr
Marcus Kim
Mandeep Thandi
Nora Kistchouk
Mohammed Alnaeb
Megan Kucher
Ross McEwan
Julie Gauthier
Roopa Somayaji
Amber Major
Jeremy Spence
Kristen Houwers
Usman Raza
Laura Matthewson
Donny Hong
Nelson Lindquist
Noeman Arshad
Genusa Ketheeswaranathan
Sung Jeong
Brayden Wilkinson
Kevin Kang
Caileigh Patterson
Jennifer Roell
Kegan Kirkland
Brian Chung
Chen Huang
Howell Liu
Emily Lee
Jessica Wu
Catherine Wang
Anya Besharah

Staff: Hannah Bielert, SA Health and Wellness Program Coordinator

Guest Speakers: Dylan Smith, BCITSA President; Tara Mollett, Student and Career Services Manager; Tyra Bermudez, Vice President of External; Connie Evans, Simulator Coordinator; Jenny Chen, BCIT Rep



1.1 Meeting called to order

The Chairperson, Amanda calls meeting to order at 4:32 pm

1.2 Introduction; Ice breaker

Amanda introduces herself to the Set Reps and asks everyone to introduce themselves to their neighbours and share what program they're from.

1.2.1 KIND bars

Amanda welcomes Jenny Chen, from BCIT who is promoting Kind bars. Any Set Reps who would like some snacks for their class, contact her at JennyChen108+kind@gmail.com

1.3 Guest Speakers

1.3.1 BCITSA President Welcome: Dylan Smith

- Dylan introduces himself and asks by a show of hands how many students in the room are new Set Reps
- He explains that the role of Set Rep is an important and rewarding role which they will discover throughout the year
- Dylan's contact information is in the agenda, on the Student Association website, and his office on the third floor in SE 2 if you need to contact him.

1.3.2 Career Services: Tara Mollett

- Tara introduces herself and explains that the SA now offers career services which is brand new
- Feedback is very important and she needs to hear from the Set Reps as they have power to make decisions
- Career workshops are currently being offered and you can sign up at the Uconnect
 - Topics: *"What Can I Do With My BCIT Credentials?"* and *Career Development for First Year Students*
- If you have ideas for workshop topics, send them to Tara
- Eventually, the SA will have a career specialist for each school at BCIT
- Career Services drop-in hours:
 - Monday – 11:00 – 1:00
 - Tuesday – 8:00 – 10:00
 - Wednesday – 2:00 – 4:00
 - Thursday – 8:00 – 10:00
 - Friday – 11:00 – 1:00
- During these drop-in hours you can meet with a Career Specialist about resume writing, interview skills, etc.
- Career Speaker Series
 - Thursday, October 23rd
11:30 - 12:30
A Labour Market Talk for Business Students with Christian Saint Cyr

- Industry nights - The SA's version of a career fair where students can meet employers and learn about employment opportunities
- Employer Information Sessions – The SA brings in employers to give students information on their company
 - If you would like to hear from an employer, let Tara know and maybe she can connect with them
- Career Services are available to students two years after graduation
- Check out the SA Linked In page

1.3.3 Simulator Coordinator for Nursing: Connie Evans

- Connie does interprofessional development at BCIT
- Her goal is to encourage communication and community within health sciences
- Once a month there is a meeting with the program heads and student leaders to explore one of the disciplines of health science
- Connie welcomes students to take part
- BC Patient Safety & Quality Forum 2015
 - Health Talks Student Contest
 - Submit a video, essay, design concepts, photos, poems, apps, etc. and you could be 1 of 8 speakers to present about your hopes for health care at Health Talks 2015
 - Over 300 Health Care Professionals will be in the audience
 - Contest closes October 15th at midnight
 - UBC students have won the past two years so now it's time for a BCIT students to win and speak at the forum
- Canadian Patient Safety Week
 - Oct 27th - 31st, 2014
 - Interactive one hour sessions using case studies to teach and learn patient safety concepts
 - To sign up:
 1. Go to learn.bcit.ca and log in to your D2L account.
 2. At the bottom of the page you want to Self-register for an Open Course
 3. Find and click the link for - SOHS - Sign-up for Patient Safety Week Session
 4. Then follow the link "To sign-up, click here" to sign-up for the session you want to attend.

1.3.4 Health and Wellness Program Coordinator: Hannah Bielert

- Hannah introduces herself and the new role that the SA implemented in order to expand their Health and Wellness services
- As the Health and Dental back up, she explains some important points about the Student Health Plan
 - Most full-time students at BCIT that are in a program 16 weeks or longer are automatically enrolled in the Student Health Plan as part of their mandatory fees

- Your coverage starts on the first day of the month your program starts
- If a student is covered under another person’s plan such as an employer, a spouse, family member, etc. they can opt-out of this plan and receive a refund for the fee they paid, but they only have **30 days** from the start date of their program to submit a waiver form and proof of their comparable coverage to the Health and Dental office in the Uconnect or online
- They also only have **30 days** from the start date of their program to add-on any family members or dependents
- If you have any questions concerning the Student Health Plan, visit the Health and Dental office in the Uconnect or visit Mystudentplan.ca/bcit

1.3.5 BCITSA Vice President of External, Tyra Bermudez

- Tyra introduces herself and explains that she represents the student voice
- She will need the Reps help in moving forward with her goals
- Stories make a difference and she needs to hear stories from students about anything that has a macro impact in the government, institution, or community such as loans, residence, Upass, commutes, etc.
- Anytime you’d like to discuss politics and issues within post-secondary institutions in BC contact Tyra
- Her contact information is in the agenda and she is always in her office on Fridays

1.4 New Business

1.4.1 Set Rep Training

- What you will leave with
 - Leadership experience
 - Training
 - Networks
- What is a Set Rep?
 - Every full-time program is divided into sets
 - Set-Reps = Set Representatives
 - **Integral** to giving students voice
 - Volunteer position
 - Usually voted for by peers
- What is the BCIT Student Association?
 - An independent, student-led, non-profit organization that exists to enhance student life
 - Mission: “To be an advocate for students and provide services which are student-centred, responsive and pro-active in supporting and enhancing the quality of student life.”

- Benefits of being a Set Rep
 - Training sessions
 - Leadership experience
 - Transferrable skills
- Distinguished Set Rep award
 - \$500 award
 - 1 award per school
 - Criteria are in the Information Package
- Expectations of Set Reps
 - Attend Set-Rep meetings
 - Disseminate relevant information to Set
 - Field concerns & complaints
- Program Improvement
 - Focus on improving Set-Rep program
 - Surveys beginning of November and March
 - Be mindful of potential improvements
 - Suggestions to your Chair or the President

1.4.2 Health Sciences Charity Run

- Amanda is hoping to plan a charity run this year
 - Suggestions are welcome

1.4.3 Health Sciences Mixer

- A chance to connect with instructors, associate deans, and program heads
- The event will take place near the end of the term in either late November or early December
- If you're interested in helping with the event and volunteering, contact Amanda

1.5 Next Meeting

October 22, 2013 @ 3:30-4:20 pm

SW1 Rm 2005

Advocacy: Bullying & Harassment

1.6 Meeting Adjournment

Amanda adjourns the meeting at 5:39 pm



**School of Health Sciences
Set Rep Meeting Agenda
Wednesday, September 24th, 2013 4:30-5:30pm**

- 1.1 Meeting called to order
- 1.2 Introduction; ICE BREAKER: Jenny
- 1.3 Guest speakers



- 1.3.1 BCITSA President Welcome: Dylan
- 1.3.2 Career Services: Tara
- 1.3.3 UConnect/Health & Wellness: Hannah
- 1.3.4 BCITSA: Tyra, Evan
- 1.4 New Business
 - 1.4.1 Set Rep Training – New and Changes
 - 1.4.2 Health and Dental Plan – Forms
 - 1.4.3 Your BCIT Health Science Experience – Social Media
 - 1.4.4 Health Sci Charity Run
 - 1.4.5 Health Sci Mixer: Meet your Profs – Set Date?
- 1.5 Open Forum
- 1.6 Next Meeting
 - October 22, 2013 @ 3:30-4:20pm
 - SW1 2005
- 1.7 Meeting Adjournment