



Set Representative Meeting Minutes

School of Business

September 24th, 2014

Chair: Joseph Prophet

Set/Tech Rep Attendance:

Staff: Amy Smith, BCITSA Club Program Coordinator

Guest Speakers: Dylan Smith, BCITSA President; Tara Mollett, Student & Career Services Manager; Fiona Aguirre, BCITSA Health Plan Administrator.

1.1 Introduction by Joseph Prophet

Joseph calls the meeting to order at 2:40 and introduces himself to the Set Reps. He gives an overview of what to expect in the upcoming year. Joseph reviews what will be covered in today's meeting and that Set Rep training will be moved to the next meeting due to low attendance at the first meeting.

1.2 Guest Speakers

1.2.1 Dylan Smith, President of the BCITSA

Dylan introduces himself to the set reps and explains his role in the Student Association. He asks the attendees who are in their first year of school to raise their hands. He congratulates the students on participating in these meetings and thanks them for connecting and advocating for students in relation to BCIT and the SA.

1.2.2 Tara Mollet, Student and Career Services Manager

Tara introduces herself and explains that Career Services is a new department within the SA, and that they are very much open to feedback in order to make sure these services are tailored to BCIT students. She explains the new Drop-in Hours Service, which is an opportunity to speak with a Career Specialist for questions about your resume, cover letter, career path, what to do with your degree, or any other topic. She introduces the workshop series and speaker series that are offered for free through Career Services. Next career talk on October 23rd will feature a labour market expert who can offer insight to students on how their studies fit into changes and opportunities.

Tara explains that the Careers page on the SA website is a work in progress. She thanks the Set Reps for sharing this information with their classmates. Tara requests feedback if there's ever an event coming up that doesn't work for students' timetable.

The Air G Employer Information session will also be available in October.

Contact Tara at Tmollett@bcitsa.ca

1.2.3 Fionna Aguirre, Student Health Plan Administrator

Fionna introduces herself and thanks students in advance for sharing this information. Fionna gives a brief account of the history of the SA Health Plan. She covers Opting out, Family Add-ons, registering for benefit card, and opting in. She discusses basic coverage information for MSP and Guard Me. She covers informational documents that can be found in her office. She discusses using more than one extended plan together. She discusses the 8 week waiting period, and that services with the insurance company can't be accessed during that time. After that period, claims can be made after this time for health and dental costs incurred during the waiting period.

She encourages students to visit the website and read about their insurance details in order to use their plan effectively.

1.3 Set Representative Training

This training session is postponed until next meeting, when the full roster of Set Reps is present.

1.4 Question and Comment Period

Q/C: What is the councillor position?

A: Councillor are chosen by the Student Executives and are voting members of student council.

Q/C: What will Set Rep Training include?

A: This initial training session will cover the responsibilities of being a Set Rep and provide guidance how to take on the role effectively.

1.5 Next Meeting:

Wednesday, October 15th Telus Theatre 2:30 – 4:30

1.6 Meeting Adjournment

Joseph adjourns the meeting at 3:18.