



Set/ Rep Meeting Minutes
of the School of Computing and Academic Studies
Thursday April 10th 2014

Chair: Hung Le, Chair of the Computing and Academic Studies

Set/Tech Reps

Staff: Amy Smith, the BCITSA Program/Clubs Coordinator

Guest Speakers: Alicia Parayno, Chair of Health Sciences

Hung Le opens the meeting at 5:40 pm.

1. New Business

a. Alicia Parayno - Mental Health Club

Alicia discusses the proposal of a new club on campus, the purpose of which would be to decrease stigma, increase awareness, and hold events like "Speak Up Speak Out". Alicia is trying to garner support by asking students to sign up for as a member. Contact Alicia: chhs@bcitsa.ca

b. Amy Smith - Distinguished Set Rep Award (5min)

This \$500 Cash award is eligible to be won by Set-Reps who:

- Have been present at all Rep meetings
- Have been actively involved in discussions at Rep Meetings
- **Have disseminated all information from the meeting to their Set or Class**
- Have been actively involved in BCIT and/or school activities (ie. volunteering)
- Are enrolled as a BCIT student during the current semester
- Are in good academic standing with a minimum grade point average as defined by their program

Fill out a nomination form and include a paragraph about why you deserve the award. You need a letter of reference as well. <http://www.bcitsa.ca/opportunities/awards-bursaries/>

c. Guest Speaker-- Shebia Leung, School of Computing Marketing Coordinator

Shebia would like some feedback on she can encourage students to attend career talks.

Students make the following recommendations:

- Coordinate with instructors
- Make sure employers are relevant
- Coordinate with exam schedules
- Voting system on what companies to invite

2. Question Period

Q/C: What does “going through the proper channels” mean?

A: When a student has an issue with an instructor or other member of the BCIT community, they should start by speaking with the person directly and documenting these attempts or following up by email. When this fails, the individual should go to the next person in the chain of command, making sure to document these attempts as well.

Q/C: Poor ventilation in room SE12 308.

A: Hung will follow up.

Q/C: Students recommend that for negotiating the terms of industry projects, people should talk Rob Neilson, Bill Clug, or Trevor Lord.

3. Meeting Adjournment

Hung adjourns the meeting at 6:20 pm, and wishes the Set Reps a fond farewell.