



Set/ Rep Meeting Minutes

School of Transportation, Construction, & the Environment

Wednesday, April 2nd, 2014

Chair: Ramiza Rafeeq, Chair of the School of Transportation, Construction, & and the Environment.

Set/Tech Rep Attendance

Tony Atkins
Dan Boates
Jason Nickels
David Solari
Shannon Cox
Tyler Farley
Tom Gutenberg

Emilie Lom
Cheyenne Miller
Millie Kuyer
Laura Trudell
Corina Lasco
Kerren Hayer

Staff: Amy Smith, the BCITSA Program/Clubs Coordinator

Guest Speakers: Tony Atkins, Student Executive Candidate

1. Ramiza opens the meeting at 3:30 pm

1.1 Distributing Set Rep meeting information minutes

Ramiza confirms with Set Reps that they received an email from her containing a summary of the last meeting in a timely manner.

1.2 LAN Party, Beach party, ASTBC and APEGBC Mingler

Ramiza tells Set Reps about 4 events in March that were very successful, and asks Set Reps who attended the event for feedback.

1.3 Volunteer Tax Return Clinic by the FMA club.

The SA and the FMA are facilitating a free tax clinic every Wednesday until April 30th in SE6 where anyone who fits the basic eligibility requirements can have their taxes done by a trained volunteer.

Make an appointment and find out more about the service at www.bcitfma.com, or contact the clubs coordinator at asmith@bcitsa.ca

1.4 BCITSA 5K

The BCITSA 5K run has been canceled due to lack of registration to participate in the run.

2. Set Rep Award

This \$500 Cash award is eligible to be won by Set-Reps who:

- Have been present at all Rep meetings
- Have been actively involved in discussions at Rep Meetings
- **Have disseminated all information from the meeting to their Set or Class**
- Have been actively involved in BCIT and/or school activities (ie. volunteering)
- Are enrolled as a BCIT student during the current semester
- Are in good academic standing with a minimum grade point average as defined by their program

Fill out a nomination form and include a paragraph about why you deserve the award.

<http://www.bcitsa.ca/opportunities/awards-bursaries/>

3. BCITSA Election- Candidate Guest Speaker

Tony Atkins introduces himself and his candidacy for Chair for the School of Transportation, Construction and the Environment. Tony states that he plans to make several improvements if elected to this position.

He explains that the number of programs that are not represented by set reps at meetings is very high. He plans to clarify and outline the responsibilities of the position and emphasize the importance of it to the classes directly.

He also plans to give information about the best platforms for communicating with fellow classmates and hopes to create more continuity between the BCIT campuses (Burnaby, DT and Great Northern Way). Tony would like to provide information to the student body about the abundance of resources available at BCIT, specifically what they are and how to use them most effectively.

Q: What are your goals if elected?

A: Tony responds that he wants to reach out to the satellite campus, which is even more challenging with the recent move of one campus. He would like to increase communication between people for better results on events and better promotion of resources.

4. Round Table

Q/C: Students had an interior design instructor teach a class, a recent exam for which students received disappointing marks. Another issue is his availability for questions and concerns.

- One student contested his mark, and had issues with his work being shown to other students.
- Material used to instruct seems incomplete.

A: Ramiza will follow up with Robyn Lougheed, Student Advocate.

5. Next Meeting:

TBA, due to some conflicts with students' schedule.