



Set/ Rep Meeting Minutes

School of Business

Thursday March 20th, 2014

Chair: Jay Jung, Chair of the School of Business

Set/Tech Rep Attendance:

Michelle Bedry

Sarah Mulford

Mike Morganti

Zohra Abed

Xaviera Cuadra

Kylie Marshall

Stephanie Parkinson

Andrew Reid

Mark Dunn

Catherine McLachlan

Kelsey Craver

Austin Buckle

Evan Findlay

Chatoyer Jackson

Wayne Lam

Krishniel Deo

George Taylor

Michael Harjani

Kam Sund

Dusty Gill

Lan Nguyen

Emanuel Emmanuel

Simon Little

Theo Salvo

Tommy Pham

Ivan Zic

Kristina Milanovic-Litre

Ayaka Nakui

Nilofar Nikju

Kal Opre

Ronak Jostti

Staff: Amy Smith, the BCITSA Program/Clubs Coordinator

Guest Speakers: Tariq Shobab, Chair of the School of Energy

5.1 Meeting Called to Order

5.2 Guest Speakers

4.2.1 Tariq Shobab – Chair of School of Energy

Tariq is here to revisit the purpose of being a set rep. There is more to being a set rep than coming to meetings for free food. Due to some feedback that information disseminated at School of Energy set rep meetings is not reaching students consistently, Tariq offers a refresher course on the role of Set-Reps, what is expected of Set-Reps, and how these expectations can be accomplished. Expectations include attending Set/Class Rep meetings on time, disseminating information to class members, bringing forward student issues and complaints, reading minutes from Set/Class Rep meetings, and attending the training session. Information is best spread to classmates through a brief oral announcement during a common class, or social media (Facebook group for your set

or Twitter). Emailing your own meeting summaries and forwarding emails from your chair are acceptable, but are not as optimal due to a tendency for students not to read their emails.

Tariq reminds set reps about the Distinguished Set Rep Award

This \$500 Cash award is eligible to be won by Set-Reps who:

- Have been present at all Rep meetings
- Have been actively involved in discussions at Rep Meetings
- **Have disseminated all information from the meeting to their Set or Class**
- Have been actively involved in BCIT and/or school activities (ie. volunteering)
- Are enrolled as a BCIT student during the current semester
- Are in good academic standing with a minimum grade point average as defined by their program

Fill out a nomination form and include a paragraph about why you deserve the award.

5.3 Previous Business

5.3.1 Education Platform Focus Group

Jay will send a follow up email when it's happening.

5.3.2 School of Business Year-End Video Project

Issue with forming the right camera crew, but from the visual media side there are tons of cool tricks and effects that can be added to the video.

Q/C: Is the storyboard going to be revised?

A: possibly

We'll be setting up a Facebook group for everyone who wants to be involved.

5.4 New Business, Announcements, and Events

5.4.1 5K Charity Run

This event has been canceled.

5.4.2 SA Elections

Jay explains the basic structure of the SA student government. He explains that student executive nominations for 2014 are happening for the 11 positions that are available: 7 chairs and 4 vice presidents. He describes the roles and responsibilities associated with each position in detail.

Jay explains how student executives inform the decisions made by the SA.

Benefits of being a student executive include your own office, monthly honorarium, discounts at SA retail locations and food services, invitations to special events, and great experience.

Jay explains the responsibilities of being a student executive, which include attending student council and other related meetings, and being accountable to the student body. Approximately 10 hours a week commitment is expected, sometimes more.

March 17th- 21st is the nomination period. March 28th campaigning by confirmed nominees begins, followed by a voting period. March 31st – April 4th is the voting period, and the evening of April 4th results will be disclosed.

Contact Eirene at VPSA@bcitsa.ca

5.4.3 SA Year-End Boat Cruise Party

Along with the VP Campus Life, Jay thought it would be good to have a yearend party. Jay would DJ the event. He would like to know if the Set Reps would be interested in attending.

Set Reps respond with mixed answers.

Question Period:

5.5 No questions

5.6 **Next Meeting:**

Thursday, April 17th, 2014

SW 1 – 1021

5:30 – 6:30 PM

5.7 **Meeting Adjournment**

Jay adjourns the meeting at 6:30 pm.