



Class Rep Meeting Minutes Thursday, October 3rd, 2013

Chair: Ramiza Rafeeq, Chair of Transportation, Construction, and Environment*

Set/Tech Reps: Cassie Ritchie* Stephanie Schwarz*
Sarah Bidner

* = attended
(E) = Excused

Staff: Hannah Bielert, Services and Engagement Coordinator *

1.1 Meeting called to order

The Chairperson, Ramiza Rafeeq, called the meeting to order at 6:30 pm.

Quorum was met.

1.2 Ice Breakers and Introductions

- The Chairperson introduced herself and her role as Chair
- Icebreaker: The Chairperson had each Set/Class Rep and staff member introduce themselves and tell each other their favorite childhood television show

1.3 Set Rep Training

- The Services and Engagement Coordinator went over a few important points in the Set Rep Training Package
- She explained the role of set/class reps
- Set/class reps are a point of communication for the Student Association
- Set/class reps represent the student body and are responsible for bringing any concerns, issues, or ideas from their class to the Student Association
- Set/Class reps are expected to attend a monthly meeting, read the meeting minutes posted on the Student Association's website, and disseminate information to class members
- At the end of the year, within each school, each Set/Class Rep can be nominated to win the Set/Class Rep of the Year Award which includes a certificate of appreciation and \$500 cash

1.4 Old Business

1.4.1. Printer

- The Chairperson has contacted the Associate Dean about getting a printer for the students
- There is supposed to be one coming, but they are still trying to find a printer that fits the B.C.I.T style
- The Chairperson has asked for a temporary one
- Action is pending



1.5 Chair's Report

1.5.1. Objectives for the Year

- Living Labs is funding available for students to start projects that benefit other students learning at B.C.I.T.

1.5.2. Student Initiative Fund

- Funding for extracurricular activities
- Students can apply to receive up to \$500 towards extracurricular activities or courses that relate to their future career
- Common applications include management and leadership training, professional development, and skill development workshops
- Deadlines are October 15th, January 28th, and April 15th
- For applications and additional information please visit www.bcitsa.ca

1.5.3. Innovation Challenge

- An annual innovation contest aimed at providing funding, support, and encouragement to BCIT students who have *"big ideas"*
- Opportunity to win up to \$10,000 in cash and services
- Your idea could be: a new product, a new service, a new social enterprise, a new start-up business, an enhancement to an existing product or service

1.5.4. BCITSA LAN/ video games party by the School of Computing

- Date: Friday, November 1st - 5:30pm to 10:30pm in SE 12 - third floor
- Cost: \$7 if you pre-register online at gamesdevclub.bcit.ca/survey or \$10 at door if you do not pre-register
- Entry fee includes 1 hamburger, some sides, and 1 can of pop
- Door and tournament prizes to be won
- Computers are provided
- Bring your own headphones

1.6 New Business

1.6.1. Advocacy with Robyn

- Coming to BMC
- If classmates are having any issues, personal or non-personal, academic or non-academic please inform them about our full time advocate Robyn Loughheed
- Robyn's office is located at the Burnaby campus, but she is available to satellite students via email, telephone, or she can come to the campus if they cannot come to Burnaby
- The BCITSA does not want to see any students fail

1.7. Round Table

- **Background on BMC**
 - Class Reps Cassie and Stephanie gave the Chairperson and the Services and Engagement Coordinator an overview of their classes and the inner workings of the marine school
- **Harvest Box Program**
 - The Services and Engagement Coordinator informed the Set/Class Reps about the Harvest Box Program
 - The Harvest Boxes are unable to be delivered to BMC

- If students would like to order any Harvest Boxes, they would have to pick them up at the Burnaby Campus
- **Tutoring**
 - There are many tutoring services available to students at the Burnaby Campus
 - There is free trades tutoring sessions as well as tutor vouchers you can purchase for one on one sessions in your field of study
- **Swim Club**
 - The Set/Class Reps expressed interested in starting a swim club
 - Students cannot use pool on campus at BMC, but could possibly use a club close by
 - The Services and Engagement Coordinator gave the Set/Class Reps the Clubs Sanctioning Package to fill out
 - The Chairperson informed the Set/Class Reps that she will find an alternate way for the club members to present the presentation at BMC rather than making them come to the Burnaby Campus to present their club idea
- **Facebook Page**
 - Please post information on this page for students to access easily
- **Vancouver Canucks**
 - The SA and the pub (Professor Mugs) are doing a trip for students to a Canucks hockey game versus the Columbus Blue Jackets
 - Date: Friday, November 22nd
 - Tickets are \$90 and include 1 game ticket, 2 beers at Professor Mugs, 1 burger, and transportation to the game from the pub and back
 - Great student deal considering the ticket price is lower than face value
 - Tickets are limited, only 25 left
 - Seats are located in the upper bowl, to the side in the corner
 - Tickets can be purchased through the Chairperson, the Services Engagement Coordinator, or at Professor Mugs in Burnaby
- **BCIT Marine Hoodies**
 - The Services and Engagement Coordinator will be selling and taking orders for B.C.I.T. Marine Clothing every time she is on campus

1.9 Next Meeting

Next meeting will be Thursday, November 7th, 2013 from 6:30-7:30 pm, location TBA

6.II Meeting Adjournment

The Chair calls the meeting adjourned at 7:13 pm