



## Class Rep Meeting Minutes Wednesday, March 13, 2013

**Chair:** Dave Clarke, Chair of Aerospace Technology Campus\*

**Set/Tech Reps:**

Mark Hamilton	Ed Lau*
Neville Yang	Mitchell Cooper*
John Wenkoff*	Aaron Giroux*
Fraser Young	Abu Hakami
Nima Sadraei	Ben Hartlen
Amanda Bayley*	Young Min Lee
Tyler Doyle	Mark O'Sullivan
John Park	Allysa Lacap
Alfredo Moreno*	Carol Song
John Morrison*	Candace McKibbon*
Sidhant Sharma*	Jenny Park
Cole Plaskett*	Petar Bosiocic*
Chloe Li*	Jinny Kim
Liam Woodland*	Kira Gim
Jared Goring*	Ken Ma
	David Burkhan*

\*=attended

**Staff:** Genevieve Neugebauer, Outreach Coordinator

### 17.1. Meeting Called to Order

The Chairperson, Dave Clarke, called the meeting to order at 11:00am.

Quorum was met.

### 17.2. Approval of previous meeting minutes

Minutes could not be sent out so approval was deferred

### 17.3. Old Business

- A. Recycling paper bins for classrooms have been put in classrooms
- B. Distinguished Class Rep Award Reminder
  - o Criteria: class rep with good attendance, participation and nominated by a classmate
  - o \$500 award
  - o Chair encourages all class reps to apply.
  - o Applications are due in April [http://www.bcitsa.ca/wordpress/?page\\_id=76](http://www.bcitsa.ca/wordpress/?page_id=76)
- C. Test Centre
  - Administration was unaware and want to resolve the situation
  - If tests aren't being reviewed tell Chair and include your Test name, test number, class number, and instructor.
- D. If having issues with Instructors.

- Make sure to document dates and times of issues
- This information is used to approach the Chief Instructor and Dean
- Further assistance is available from BCITSA's advocate – Robyn Lougheed.

#### 17.4. New Business

- A. Recreation Equipment
  - Only 1 pool cue left - remind classmates to take care of them!
  - New basketball and volleyball available for students.
  - ATC should be getting a new Foosball Table from the Building Committee.
- B. BCITSA Nominations and Elections
  - Nominations for candidates available on bcitsa.ca and due March 28<sup>th</sup>
  - Only Level 1 & 2 ATC students can apply
  - Elections will be held mid-April

#### 17.5. Round Table

- A. Link to Distinguished Set Rep Award is down as website is experiencing issues but it will be resolved soon.
- B. Don't leave valuable in your classes as a MacBook was recently stolen. Please use lockers.
- C. Class Rep Jared is not receiving e-mails. This may be due to Chairs e-mail access issues.
- D. Inquiry about coat hangers or hooks in classrooms
- E. Provincial election will not be at ATC
- F. ATC students are not presented with customized log book. You must purchase the logbook yourself and it will be presented to you at graduation.

#### 17.7. Next Meeting

- Next Class Rep meeting will be March 27, 2013, Room TBA. You will receive an e-mail reminder
- Cole motions for adjournment of the meeting  
Jared seconds the adjournment

#### 17.8. Meeting Adjourned

The Chairperson, Dave Clarke, calls the meeting adjourned at 11:18am.