



Set/ Rep Meeting Minutes  
of the School of Transportation, Construction & the Environment  
Wednesday, November 14, 2012

Chair: Brian Harvey, Chair of the School of Transportation, Construction and the Environment

Set/Tech Reps

Shawn (Xiao Chun) Cao

Aaron Kool

Kelly Clark

Mo Moghaddam

Nick Dalrymple

Brandon Mulligan

Carolyn Dyczko

Ben Plasche

Debbie Feusse

Ramiza Rafeeq

Claudio Ferreira

Laura Stephney

John Griffiths

James Strieb

Staff: Olesea Zadoinova, BCITSA Program/Clubs Coordinator

Guest Speakers:

Karl Tegenfeldt, the BCITSA Advocacy Coordinator

3.1 Meeting called to order

The Chair person, Brian Harvey, calls meeting to order at 5:30 pm.

3.2 Guest Speaker Karl Tegenfeldt

The Guest Speaker Karl Tegenfeldt spoke to the Set Reps regarding Academic Integrity and Appeal. It was explained to the Set Reps that this is a BCIT policy that outlines how students can appeal grade-related decisions or charges of academic misconduct they do not agree with. Set Reps were provided with the reasons why they should care, key facts and examples when students can apply this policy, deadlines and steps in the Appeal Process. Karl informed the Set Reps that Appeal Process consist of Informal Review, Formal Marks Reassessment, Decision Review Board (DRB) and Institutional Appeal Tribunal.

#### Questions:

- ✓ What to do if the class is not satisfied how instructor marks? You probably need to go back to the complaint procedure.

### 3.3 Updates

- Brian on behalf of Geoffry Smith, VP Finance & Administration, has distributed to Set Rep Survey forms, which will help the Institute with future instructors training. The survey is anonymous and students were asked not to write down their names or their instructors' names. Set Reps were invited to describe three changes they would make to improve education at BCIT, to give examples how they were being taught and what they would like to see, industry scenarios in lessons and etc.
- 2<sup>nd</sup> floor of the SE2 will become a reconstruction zone.
- Check websites: BCIT SLIPPORT staff [www.bcgeu.ca](http://www.bcgeu.ca) or BCIT Faculty Staff Association [www.bcitsa.ca](http://www.bcitsa.ca) for more information regarding potential strike.
- Aaron: Geomatics Club is organizing an Open Mic/Pool Tournament on Friday, November 23, 2012 in the Professor Mugs Pub.
- Brian got to know that BCIT One Card Money Loaders (for printing) are not BCITSA.

### 3.4 Notices

- Microwaves in NEI near the Cafeteria are still ugly. Brian has already informed the designated staff regarding the problem. He will look into it again.
- “Can do”. Brian reminded that students from all campuses are invited to gather donations for BCIT Student Emergency Food Fund (all the excess will go to the Metro Vancouver Food Banks). The registration will pass on November 14, 2012. Student groups will build structures from the food donations they have gathered and are eligible to win trophies. Structures must consist of non-perishable goods, no expiry dates looming, food fit for human consumption and not necessary just cans. Brian will update, if the event is still happening on November 21, 2012 from 10:00am to 2:00pm at various locations. Set reps were encouraged to contact Geoffrey Smith at [vpfinance@bcitsa.ca](mailto:vpfinance@bcitsa.ca) for more details regarding the event.
- “BCITSA Winterfest 2012”. Includes: Bus to and from BCIT to Mt Seymour, 1 beer at

Professor Mugs before departure, 1 beer and burger special at Mt Seymour. Tickets can be purchased for \$20 from all BCITSA locations while stocks last.

- Gift of Choice: Brian invited Set Reps to participate in the Gift of Choice Program. For those who want to make a hamper for a student family, please contact the Uconnect Resource Centre and choose a family to support from those identified by BCIT Student Financial Aid & Awards.
- For years, the BCIT Student Association has adopted the white rose as a symbol of remembrance and action against violence. December 6 is the National Day of Remembrance and Action on Violence Against Women. It honours the memory of the fourteen women killed in 1989 on the campus of l'Ecole Polytechnique de Montreal. This campaign aims to remind people that they do not have to live with violence and that we all play a role in eliminating it from our society. Students were encouraged to contact Karl Tegenfeldt at [advocate@bcitsa.ca](mailto:advocate@bcitsa.ca) for more details, donations or volunteering.
- World Showcase Showdown: November 16, 2012 from 11am-1pm in the Great Hall. A host of countries will be represented at the 15-20 booths scattered around the hall and staffed by students eager to show off their homeland – through art, costume, food and anything they can think of to make their country the most inviting destination on Earth.
- The BCITSA will be holding the BCITSA Annual General Meeting on November 19, 2012 from 5:45pm – 6:30pm in Town Square B.
- Brian invited Set Reps to participate in the “Zombie Apocalypse” event, happening at Zombie Combat Zone in South Surrey on Thursday, November 22, 2012 from 11:30pm to 12:30am. Only 24 spots are available. Students can sign up at the Uconnect. The price is \$56 (all Gear Included). Students were proposed to contact Zac Der at [bcitpaintballclub@gmail.com](mailto:bcitpaintballclub@gmail.com) if they have any further questions.
- Canadian Construction Women Organization. November 27, 2012, from 5:30pm to 6:30pm, Yellow Town, cost \$55 for non-members; \$35 for members. Find more details on their website.

### 3.5 Next Meeting

Next Meeting is scheduled for Wednesday, January 23, 2012 from 5:30pm-6:30pm. Brian will update the Set Reps regarding the location.

### 3.6 Adjournment

The Chairperson, Brian Harvey adjourned the meeting at 6:45pm.

SoT, C, E Set Rep Meeting  
Agenda  
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