



Set/ Rep Meeting Minutes  
of the School of Health Sciences  
Thursday, November 1, 2012

Chair: Zac Der, Chair of the School of Health Sciences

Set/Tech Reps:

Carl Ganzert  
Franco Chan  
Kendal Anderson  
Elden Chan  
Andrew Hou  
Barb Culbard  
Katie Hobor  
Chris Sayles

Mandeep Thandi  
Rachel Bloomfield  
Paul Kovamees  
Kevin Chau  
Jason Wang  
Gilbert Kim  
Jenn Forge  
Dennis Senft

Staff: Olesea Zadoinova

Guest Speakers:

Karl Tegenfeldt, Advocacy Coordinator, [advocate@bcitsa.ca](mailto:advocate@bcitsa.ca),  
Geoffrey Smith, Vice President, Finance and Administration

2.1 Meeting called to order

The Chair person, Zac Der, calls meeting to order at 5:45 pm

2.2 Guest Speakers:

- Guest Speaker Geoffrey Smith

Geoff has distributed to Set Rep Survey forms, which will help the Institute with future instructors training. The survey is anonymous and students were asked not to write down their names or their instructors' names. Set Reps were invited to describe three changes they would make to improve education at BCIT, to give examples how they were being taught and what they would like to see, industry scenarios in lessons and etc.

Questions:

- ✓ Is it program specific? You can mention in the Survey the name of the Program.
- ✓ When would you like it to be back? Before Christmas preferable, or handle it to Zac, when you have chance or hand it in to U connect.

The guest speaker Geoffrey Smith invited students from all campuses to gather donations for BCIT Student Emergency Food Fund (all the excess will go to the Metro Vancouver Food Banks). Student groups will build structures from the food donations they have gathered and are eligible to win trophies. Structures must consist of non-perishable goods, no expiry dates looming, food fit for human consumption and not necessary just cans. Hunger Game is a promo table where students can register teams while shooting at can targets with nerf guns. Teams must register no later than November 14, but earlier they sign up the more donations they will gather. The event date is November 21, 2012 from 10:00am to 2:00pm at various locations. Register by emailing to Ian Morton at [events@bcitsa.ca](mailto:events@bcitsa.ca) with a) team name b) if you are representing a campus, school or club c) contact info. Geoff added that trophies will go to two teams: 1) to the group which will create the best design and 2) to the group, which will collect the biggest amount of items. The winners will receive free drinks in the Pub.

The Guest speaker, Geoffrey Smith, invited Set Rep to join Winterfest a Mount Seymour bus ride from BCIT and back on January 9, 2012 from 2pm to 10pm. Students will receive discounts for all activities on the Mount Seymour. Tickets are available in the BCITSA stores for \$20.

- **Guest Speaker Zac Der**

The guest speaker Zac Der invited Set Rep on Catherine Warren behalf to participate in the Mentorship Program. The BCIT Student Association Mentorship Program introduces students to an industry professional. By participating into this Program, students can make a smoother transition into the working world, gain valuable advice and enhance their professional network. Students have to commit 2 hours per months during 6 months period to be a part of the Program. The due day for application is November 2, 2012 however this date has been pushed back. Please visit the Uconnect in SE2 or email [servicesmgr@bcitsa.ca](mailto:servicesmgr@bcitsa.ca) to get more information or to apply to be part of the program right away.

Questions:

- ✓ Are all the students able to take it? Yes. Preference will be given to the second/last year students.
- ✓ Who is responsible for finding us a mentor? The BCITSA (Catherine Warren).
- ✓ Any limits for this Program? It will depend how many mentors we have. Please share with us contacts from industry, if you have them available.

- **Karl Tegenfeldt, BCITSA Advocacy Coordinator**

The Guest Speaker Karl Tegenfeldt told to the Set Reps regarding Student Complaint Procedure, and specifically definition of it, ways to find it, reasons why students should care, and the key facts of it. It was explained that informal resolution is preferred to formal. Set Reps, the VP of Student Affairs or Advocacy Coordinator may speak on behalf of students. Students may request anonymity; however, it may impede the resolution of the complaint and etc. The guest Speaker continued and explained steps of Informal and Formal Complaints, some dos and don'ts, and etc. Karl Tegenfeldt reminded that his office is in the Uconnect Resource Center/ his office hours are from 8:00am to 4:00pm.

- ✓ What is the chain you are talking about? Instructors-Program Head- Associate Dean- Dean- Vice President.

Fiona Mitchell: A lot of instructors will appreciate your feedback. We are here because you are here.

### 2.3 Old Business

Heating issues- Hopefully it is better. Zac shared with the Set Reps information regarding the leaking problem in NEL.

### 2.4 New Business

- **Student Study Space**

Daniel Huh, the BCITSA President, is working on providing students a better opportunity to book a study space.

Question: How many of you do have problems to find a study room? 1<sup>st</sup> and 2nd year students have. Zac will further investigate and update the Set Reps.

- **Zen Lounge**

Zen Lounge is coming on November 6 & February 5-7, 2012. Students will receive opportunity to use services of the massage therapists and other specialists for free. Set Reps were asked to share this info with other students. Moreover, Set Reps were encouraged to share outside contacts of professionals in the relaxation area, who might be interested in participation of this event.

- **Health Science Sweat Shirt**

Nursing and other School of Health Programs now have opportunity to buy and/or to order custom BCIT sweat shirts from the Gear Up store. The cost is \$50 with taxes. Different colours and sizes are available.

Question:

- ✓ When you say min. 12, do you mean one colour? Yes, but I think that they can accommodate it.

- ✓ Can we choose our size? Yes.

- **Health and Dental App**

The BCITSA Health and Dental Office has created a webpage for students, providing opportunity to register online for a benefit's card, as well as to opt out of the Plan online. There is a live chat on the website, where students can ask their questions, as well as many other useful for students' apps. Please find more details at [www.bcitsa.ca](http://www.bcitsa.ca) or ask directly the Health and Dental Plan Coordinator in the Uconnect Resource Center.

- **Browns Social House**

Browns Social House provides 10% discount for BCIT students on food.

- **Pool Tournament**

Zac informed the Set Reps about the Pool Tournament/Open Mic event in the Pub happening on November 23, 2012, which is organized by the Geomatics Club. It costs \$10 dollars per ticket, which includes 2 beers and a burger.

- **International Students Club**

Zac asked Set Reps to share info about new sanctioned Association of International Students (club), which main goal is to ensure communication and socializing among the international students.

- **Safety and Security**

Two people had seizure on Campus. Please contact Security as soon as possible if you meet with such a situation. Security has a First Aid in case of emergencies and will send a help, if needed.

## 2.5 Open Forum

Where can we find Internal Emergency number? Usually it is a sign on the walls around the Campus. You can also go to the security and ask for a key card. If you need someone to walk with you through the parking lot, or to the bus station, you are welcome to call security at 604-451-6856.

## 2.6 Next Meeting and Adjournment

The Chairperson Zac Der thanked all the Set Reps for coming on the meeting and adjourned it at 6:30pm. The next meeting is on Thursday, November 29, 2012 from 5:30pm to 6:30pm.



School of Health Sciences  
Set Rep Meeting Agenda  
Thursday, November 1<sup>st</sup>, 2012  
5:30pm- 6:30pm

2.1 Meeting called to order

2.2 Guest Speakers:

- Geoff Smith: CanDo & Instructor feedback
- Catherine Warren: Peak Leadership Mentorship
- Karl Tegenfeldt: Complaint Process

2.3 Old Business

- Heating issues

2.4 New Business

- Student Study Space
- Zen Lounge
- Health Science Sweat Shirts
- Health and Dental App
- Browns Social House

2.5 Open Forum

2.6 Next Meeting and Adjournment