



**Set/Rep Meeting Minutes of the School of Business
Tuesday, October 30th, 2012**

Chair: Chair of the School of Business, Ross Wamboldt

Set/Tech Reps

Yasamin Alami	Ezra Benevoli	Michael Johnston
Alex Zennstrom	Hannah Bock	Miguel Canizares
Amanjit Minhas	Hari Kansal	Mike Lamont
Angelina Theilmann	Jaime Clark	Mo Al-Seblani
Bryan Dunn	Jenn Bowie	Monique Kassa
Bryan Hong	Jennifer Wong	Moon Chander
Christopher Walker	Jillian Buchanan	Neetu Garcha
Danielle Chanpong	Jillian Pasquayak	Nina Davidson
Darren Piper	Julianne Wong	Russ Brownlow
David Gibbons	Justin Handle	Sarah Sutherland
Dawn Lesyk	Kerissa Snyder	Thomas Chwilkowski
Dhruv Sahay	Mariam Hussaini	Tori Browning
Dominika Pilat	Mark Seding	
Erika Schiller	Matt Morrish	

Staff: Olesea Zadoinova

Guest Speakers:

Karl Tegenfeldt, Advocacy Coordinator, advocate@bcitsa.ca,

Geoffrey Smith, BCITSA VP Finance and Administration

Sophia Coulter, the BCITSA Vice President of Campus Life

Zac Der- Chair, the BCITSA School of Health Sciences

Daniel Huh, the BCITSA President

2.1 Meeting called to order

The Chair person, Ross Wamboldt, called meeting to order at 5:45 pm and introduced guest speakers to the Set Reps.

2.2 Guest Speakers:

- Karl Tegenfeldt, BCITSA Advocacy Coordinator

The Guest Speaker Karl Tegenfeldt told to the Set Reps regarding Student Complaint Procedure, and specifically definition of it, ways to find it, reasons why students should care, and the key facts of it. It was explained that informal resolution is preferred to formal. Set Reps, the VP of Student Affairs or Advocacy Coordinator may speak on behalf of students. Students may request anonymity; however, it may impede the resolution of the complaint and etc. The guest Speaker continued and explained steps of Informal and Formal Complaints, some dos and don'ts, and etc. Karl Tegenfeldt reminded that his office is in the Uconnect Resource Center/ his office hours are from 8:00am to 4:00pm.

Questions:

- ✓ Ross encouraged Set Reps to contact Karl if they have any questions.

- Guest Speaker Zac Der

The guest speaker Zac Der promoted a Paintball Club initiative and its “Zombie Apocalypse” event, happening at Zombie Combat Zone in South Surrey on Thursday, November 22, 2012 from 11:30pm to 12:30am. Only 24 spots are available. Students can sign up at the Uconnect. The price is \$56 (all Gear Included). Students were proposed to contact Zac at bcitpaintballclub@gmail.com if they have any further questions.

Questions:

- ✓ What is duration of the event? 1-1, 5 hours.
- ✓ Will you distribute this paper? No, you can find it in the Uconnect.

- **Guest Speakers Geoffrey Smith and Sophia Coulter**

Geoff has distributed Set Rep Survey forms, which will help the Institute with future instructors training. The survey is anonymous and students were asked not to write down their names or their instructors' names. Set Reps were invited to describe three changes they would make to improve education at BCIT, to give examples how they were being taught and what they would like to see, industry scenarios in lessons and etc.

The guest speaker Geoffrey Smith invited students from all campuses to gather donations for BCIT Student Emergency Food Fund (all the excess will go to the Metro Vancouver Food Banks). Student groups will build structures from the food donations they have gathered and are eligible to win trophies. Structures must consist of non-perishable goods, no expiry dates looming, food fit for human consumption and not necessary just cans. Hunger Game is a promo table where students can register teams while shooting at can targets with nerf guns. Teams must register no later than November 14, but earlier they sign up the more donations they will gather. The event date is November 21, 2012 from 10:00am to 2:00pm at various locations. Register by emailing to Ian Morton at events@bcitsa.ca with a) team name b) if you are representing a campus, school or club c) contact info.

Sophia added that trophies will go to two teams: 1) to the group which will create the best design and 2) to the group, which will collect the biggest amount of items. The winners will receive free drinks in the Pub.

- **SIFE**

Representatives of SIFE club encouraged Set Reps to participate in the Help Hunger Disappear Project. Students involved will have chance to sponsor a family Christmas dinner. SIFE currently is working with Big Brothers on this Project. Set Reps were asked to engage their Set by promoting this event. Currently SIFE is looking to collect \$3 dollars per student, which will help to buy a Christmas Dinner for a family. Big Brothers need a Basket by the first week of December.

2.3 Old Business

- **Math tutorial room size**

Ross spoke to Judy and Lorrene and was informed that room size had been acceptable lately and if a serious need arose then they would make the necessary changes.

- **Slow internet**

Set Reps were told that improper settings had been switched and most complaints had been settled. Set Reps shared that the internet was still very slow in SW1, Eh-pods, and at other Campus Locations. Ross will look into it.

- **After school bus schedules**

Ross: VP external is working on it, bus time is being cut however and so it will be a struggle to increase the number of trips.

- **Cleaning of water fountains**

Ross: mail has been sent out, waiting to hear back. New, bottle dispensing fountain will be included in the renovations taking place in SE2, however this won't be functional for a while (will hear about schedule next week).

- **Teacher communication platforms**

Ross: meeting on Nov 14 to determine the future of the e-learning and online communications. Majority of the Set Reps voted for a "Detour" platform.

2.4 Question Period

Old business discussion

- **Pub Survey**

Survey in the Pub is 60% complete. The BCITSA expects it to be completed by the end of next week.

- **Use resources**

Ross reminded Set Reps to contact Karl in case of any issues or concerns regarding unfair instructors.

2.5 Open Discussion

- **Current issues and concerns brought to set reps**

Daniel Huh inquired Set Reps how they found the situation of booking space on Campus, if they had a hard time to book space on Campus or not. Set Reps shared their ideas and concerns.

- ✓ Daniel: We are hoping to open SW1 during midterms.

- ✓ There were 20 of us and we had a hard time of booking a classroom.
- ✓ Why are we not allowed to book the same room for more than two hours in the Library?
- ✓ Can somebody in the Library watch rooms and ask students to leave if they are not doing anything?
- ✓ It is ridiculous to go to the Library to book SW1.
- ✓ Is it possible to put more outlets in the back area of the 3rd floor (Library)?
- ✓ Can we open the windows in the classrooms? BCIT is working on it. It was closed for many years for security reasons.
- ✓ Can we have a place to buy food during the evening time? Yes, the Pub, Stands, and Tim Hortons work till 8:30pm/9:30pm.
- ✓ Can we extend library hours during the weekend? Students want to be upstairs. Ross will investigate.
- ✓ Will Library hours be extended closer to finals? Usually, yes. Ross will email library hours to the Set Reps.
- ✓ Set Reps expressed their concerns because of the strange people coming on Campus to collect bottles. Where and when did it happen? It happened in the middle of the day in the SE10.
- ✓ Can we ensure that the BCIT and BCITSA staff is aware how to proceed if a student has a seizure?

2.6 Adjournment

The Chairperson, Ross Wamboldt, thanked all the Set Rep for coming on the meeting and adjourned it at 6:45pm. The next meeting is on Thursday, November 22, 2012 from 17:30pm to 6:30pm.

Agenda
School of Business
Set and Tech Rep Meeting
October 30, 2012

2.1 Meeting Called to Order

- Introduction of guest speaker

2.2 Guest Speakers

- Geoff Smith, VP Finance
- Zac Der, Chair of Health Sciences
- Karl Tegenfeldt

2.3 Old Business

- Math tutorial room size
- Slow internet
- After school bus schedules
- Cleaning of water fountains
- Teacher communication platforms

2.4 Question Period

- Old business discussion

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2.6 Adjournment

- Thank You!