



Set/ Rep Meeting Minutes
of the School of Computing and Academic Studies
Thursday, October 11, 2012

Chair: Minoru Nakano, Chair of the Computing and Academic Studies

Set/Tech Reps

Chris Chapman

Marco Lam

Angela Ma

Akos Sebestyen

Jared Comley

Heedong Chang (Okabe)

Hung Le

Andrew Yuan

Justin Tom

Erik Bergstrom

Chris Holisky

Travis Ryder

Kevin Heng

Andrew Yuan

Salman Shaharyar

Stacy Mitchell

Jag Dhaliwal

Jesse Braham

Abdon Cox

Spencer Kotowick

Mathew Linder

Luke Queenan

Michael Anderson

Martin Javier

Emilio Da Silva

Staff: Olesea Zadoinova, the BCITSA Program/Clubs Coordinator

Guest Speakers:

Karl Tegenfeldt, Advocacy Coordinator, advocate@bcitsa.ca,

Jacob Kwitkoski, President of the Games Development Club

2.1 Meeting called to order

The Chair person, Minoru Nakano, calls meeting to order at 5:45pm.

2.2 Guest speaker Jacob Kwitkoski

- The guest speaker Jacob Kwitkoski, the President of the Games Development Club, invited all Set Rep and other students to take part in the Lan Party, happening on October 12, 2012 in SE12. Students need to register beforehand through the BCITSA Games Development Club website.

Jacob encouraged students to attend a Microsoft Event, which is coming on October 17, 2012 from 3:00pm to 5:00pm in SW5-1840.

Questions:

- ✓ Will Star Craft Club participate in the Lan Party? Yes. Bring your own games, if you like.
- ✓ Is it in SE12? Yes, third floor.
- ✓ Can we use Lap tops? Still BCIT wireless Internet is working pretty slow.

- **Guest speaker Karl Tegenfeldt**

The Guest speaker Karl Tegenfeldt talked to the Set Rep about student Official Complaint Procedure. There was explained purpose and scope of the Complaint Procedure, steps and tips for informal complaints, steps and sources for formal complaints, some information about anonymous or third party complaints, privacy, protection and limits. There were mentioned sources where students or Set Reps supposed to bring their complaints. It was explained what the Set Reps should do and what they shouldn't in the complaint process.

Minoru: If you feel confident do it by yourself. Similar example last year we had with Gym Course. Don't feel intimidated to talk to your Program Head. Let us know if you need our help and we will go with you. Minoru and Set Rep shared their experience they had last year.

Questions:

- ✓ Do we have any ways to find out what were other issues which students had last year with certain instructors? There is no such a thing. We plan to create an internal database within the SA.
- ✓ Can we bring an issue to the particular School and not to an individual Set? Yes, why not, if it helps students. To support students we need to be cooperative. Set Reps shared their experience about different instructors and classes.

2.3 Open Forum

- ✓ Is a network fixed? We are having a midterm on the Lap Top. Ask everybody to turn off iPhones and other devices to make it work better. I feel it is getting better. Set Rep shared their ideas. One of them was to talk to the instructor and suggest doing it on the paper.
- ✓ Set Reps asked each other to share their experience with different classes and instructors.
- ✓ Where is our next meeting? Minoru will try to book a bigger room.

2.4 Next Meeting

Next Meeting is scheduled for Thursday, November 15, 2012, from 5:30pm-6:30pm. New Location will be announced by email.

2.5 Adjournment

The Chairperson, Minoru Nakano, adjourned the meeting at 7:00pm.

October 11, 2012

School of Computing and Academic Studies

Set Rep Meeting Agenda

2.1 Meeting called to order

2.2 Guest Speakers

- Jacob Kwitkoski
- Karl Tegenfeldt

2.3 Open Forum

2.4 Next Meeting

2.5 Adjournment