



Set/ Rep Meeting Minutes
of the School of Health Sciences
Thursday, October 4, 2012

Chair: Zac Der, Chair of the School of Health Sciences

Set/Tech Reps:

Carl Ganzert
Steven Chang
Franco Chan
Shane Dobie
Sheena Morrison
Kendal Anderson
Elden Chan
Andrew Hou
Barb Culbard
Katie Hobor
Holly Colbourne
Ryan Garteig
Mandeep Thandi
Rachel Bloomfield

Suzanne Walsh
Paul Kovamees
Kevin Chau
Jason Wang
Gilbert Kim
Daisy Lum
Kat Davy-Traynor
Morgana Lawlor-White
Jennifer Nguyen
Dennis Senft
Alana Smith
Annie Ta
Mark Ventura

Staff: Olesea Zadoinova

Guest Speakers:

Marwan Marwan, Vice President, Student Affairs, vpstudentaffairs@bcitsa.ca

Karl Tegenfeldt, Advocacy Coordinator, advocate@bcitsa.ca,

Olesea Zadoinova, BCITSA Clubs Coordinator, clubscordinator@bcitsa.ca

1.1 Meeting called to order

The Chair person, Zac Der, calls meeting to order at 5:45 pm

1.2 Introductions

Zac has introduced himself to the Set Reps. Zac explained to the set reps his role, duties and responsibilities on Campus. He asked students to contact him in case of any concerns, issues and/or ideas.

Question: What kind of issue can we share with you? Nothing is too small or too little.

1.3 Guest Speakers:

- **Set Rep Training**

The guest speaker, Olesea Zadoinova, the BCITSA Program/Clubs Coordinator, provided to the Set Rep a Set/Class Representative Package. There was explained the BCITSA Vision and Mission Statement, the role of the BCITSA on Campus, communication structure and Set Rep job description. In addition there were enlightened the BCITSA expectations to the Set Reps, a role of the Chair in respect to the Set/Class Reps, and Set Reps compensation. Some of the main resources for the Set Reps are Student Advocate, Chair of the School, VP of Student Affairs, Outreach Coordinator, BCIT Student Judicial Affairs and BCIT Harassment and Discrimination.

In addition it was underlined, that the BCITSA is pleased to offer an award of \$500 per year to the most outstanding Rep from each school. The nominees must be present at all Rep meetings, been actively involved in discussions and BCIT/school activities, be in good academic standing with a minimum grade point average as defined by their program, have letters of recommendation and etc...

- **Advocacy**

Karl Tegenfeldt

The guest speaker Karl Tegenfeldt introduced himself to the Set Reps. It was explained the role of the advocate on campus. The Advocacy Office is here to help students navigate through the policies and procedures that are laid out by the Institute, as well as provide information, resources and support during students' academic career, as for ex. Harassment and Discrimination, Student Discipline Cases and Appeals, Academic Appeals, Parking Disputes, Residential Tenancy and Housing Issues. Hours of Operation: Monday – Friday 8am – 4pm, Location: SE2 – 286 Uconnect Offices. Karl proposed his help to students in case of any questions or a need of support. Set Reps were invited to use existing resources.

Zac: you can use us to witness your conversation with an instructor. It is important to know that you have people around you. You are not alone.

Marwan Marwan

The Guest Speaker Marwan Marwan spoke about his role as a Vice President, Student Affairs. Set Rep were encouraged to contact Marwan or Karl in case of any issues with instructors, style of teaching, marks, need to get a petition together and etc. Don't hesitate to contact Marwan at vpstudentaffairs@bcitsa.ca "You are never alone; nothing is too much or too little".

Zac: Luckily, we have a very good team in the School of Health, which listens to the students concerns.

1.4 Unfinished Business

- **Speak Up Speak Out**

Speak UP Speak OUT: Mental Wellness Week at BCIT, it is a series of events and workshops designed to both increase awareness and reduce stigma around the topic of mental health. The dates will be moved next year. Karl asked Set Reps about their ideas regarding mental health and its awareness on Campus. Set Reps were asked to share their thoughts about spreading the word on Campus and ways to expand the Program.

- **Radiography- Anonymous Evaluations**

Student Association will be involved in case students are asked for non-anonymous evaluations of Radiography, as it happened last year. The Set Reps were asked to inform Zac in case it happens this year.

1.5 New Business

- **Clinical- New influenza Control Policy in BC and criminal check records.**

New Influenza Control Policy states you must be vaccinated before you are allowed on clinical or if unvaccinated must wear a mask while at work at all times during the flu season to reduce the risk of transmission.

Criminal Record Check: Zac informed students, that due to the specifics of the Ministry of Health and School of Health Sciences, students might be asked to have several criminal record checks before clinical and again before getting employed.

- **BCITSA services-Mask Fitting, SIF**

The BCITSA can organize for students fit testing. Go to the Uconnect Resource Center to ask for more details about it.

- ✓ What is a mask fitting? – Getting properly fitted for masks used during clinical.

SIF- Student Initiative fund is a chance to be reimbursed for different extra curriculum activities, conferences, competitions, workshops and etc. Student Initiative Fund is provided by the BCITSA and is up to \$500 per student. There are 3 deadlines; the first one is October 15, 2012. Set Reps shared their ideas, where they can use SIF.

Questions:

- ✓ \$500 per student per year? Yes
- ✓ If Conference is in February, can we apply in October? You need to have a receipt.

- **Health Sciences Clubs- Nursing Club**

New student initiative, Nursing Club welcomes everybody to join. The main goal is to facilitate fundraising for Nursing Students.

Questions:

- ✓ Where can we find info regarding clubs? On the BCITSA Webpage.
- ✓ If we have problems with executives in our club, can the BCITSA help us with that? Yes, the club's goal is to enhance student life on Campus. Please contact the Clubs Coordinator, in case you have any concerns regarding the club's activities or executives.

1.6 Open Forum

- ✓ Be attentive, watch your stuff and contact security if you see something strange/ or somebody suspicious on Campus. There will be always somebody to help you.
- ✓ What is the security number? 604-451-6856
- ✓ We try to do some sort of Competition among the Programs. Which one will donate more blood? For non-discriminatory reasons with Canada Blood Services, you cannot do it under the BCITSA umbrella. It is a very delicate topic. Marwan shared his experience about it.
- ✓ Students are concerned about Internet. It is ridiculously slow. Marwan: the BCIT got the funding to update the entire system. They are working on it right now. Make sure your instructors are aware of it.
- ✓ Is it related to 7, 000 devices which are on Campus? Yes. The BCIT is working on it. They just need time.
- ✓ How fast you think will it happen? We can invite a Guest Speaker from the IT services for more details.
- ✓ Zac asked the Set Reps for general feedback, how the things are going on Campus. The BCITSA would like to know what is going well and what not.

1.7 Next Meeting and Adjournment

Zac will send an email about his next meeting and space. The Chairperson, Zac Der, adjourned the meeting at 6:45pm.

October 4, 2012
School of Health Sciences
Set Rep Meeting Agenda
5:30pm- 6:30pm

- 1.1 Meeting called to order
- 1.2 Introductions
- 1.3 Guest Speakers:
 - Set Rep Training
 - Advocacy
- 1.4 Unfinished Business
 - Build On Speak up, Speak out
 - Radiography- Anonymous evaluations
- 1.5 New Business
 - Clinical-New Influenza Control Policy in BC and criminal records checks
 - BCITSA services-mask fitting, student initiative fund
 - Health Science Clubs- Nursing Clubs (Morgana)
- 1.6 Open Forum
- 1.7 Next Meeting and Adjournment