



**Set/ Rep Meeting Minutes**  
**of the School of Transportation, Construction & the Environment**  
**Thursday, September 27, 2012**

**Chair:** Brian Harvey, Chair of the School of Transportation, Construction and the Environment

**Set/Tech Reps**

Tony Atkins

Matt Dick

Debbie Feusse

Miles Miller

Andrew Grose

Tyler V. Morley

Oben Hart

Paul Oster

Mo Moghaddam

Steve Peck

Aaron Kool

James Strieb

Adrian Espinosa Leon

Trevor Carpenter

Noah Jarvis

Adam Chamber

**Staff:** Olesea Zadoinova, BCITSA Program/Clubs Coordinator

**1.1 Meeting called to order**

The Chair person, Brian Harvey, calls meeting to order at 5:30 pm.

**1.2 Introduction**

Brian and Set Reps have introduced themselves. Brian explained to the set reps his role, duties and responsibilities on Campus. He asked students to contact him in case of any concerns, issues and/or ideas; moreover, Brian mentioned about some of his initiatives as a Chair.

**1.3 What is a Student Association?**

Brian informed Set Reps about the BCITSA, its businesses, leaders, goals, executives and etc.

Question: Is SIFE club a part of the BCITSA? Yes, it was sanctioned by the BCITSA and is activating under the BCITSA umbrella.

## 1.4 Set Rep (Mini) Training

The guest speaker, Olesia Zadoinova, the BCITSA Program/Clubs Coordinator, provided to the Set Rep a Set/Class Representative Package. There was explained the BCITSA Vision and Mission Statement, the role of the BCITSA on Campus, communication structure and Set Rep job description. In addition there were enlightened the BCITSA expectations to the Set Reps, a role of the Chair in respect to the Set/Class Reps, and Set Reps compensation. Some of the main resources for the Set Reps are Student Advocate, Chair of the School, VP of Student Affairs, Outreach Coordinator, BCIT Student Judicial Affairs and BCIT Harassment and Discrimination.

In addition it was underlined, that The BCITSA is pleased to offer an award of \$500 per year to the most outstanding Rep from each school. The nominees must be present at all Rep meetings, been actively involved in discussions and BCIT/school activities, be in good academic standing with a minimum grade point average as defined by their program, have letters of recommendation and etc...

## 1.5 Set Rep Forum

- 2 printers in NE1 are not working: paper jams, take money. We need two printers that work in that building. It doesn't do colour. Can we request IT services to fix the machines? Brian will investigate.
- NE1 3<sup>rd</sup> floor and library: machines to add money to the student ID cards don't take loonies, toonies or at least bills. Can we fix it? Brian will investigate.
- Eh-pods in NE1 don't have AutoCAD 2013 installed. Set Reps shared their experience how they dealt with that problem. Brian will investigate.
- NE1 302: the door behind is not working.
- SW3 2790: most of the computers in the room have been updated to AutoCAD 2013 but some are not. Could the update be made uniform across all computers in the lab.
- Parking rates are very high. Some students have to park near the church because of the high parking rates. Brian: We have tried to do it in the past. Brian shared some of his experience.
- James Composting on Campus should be done and/or made available to students. Brian mentioned that there is a small-scale initiative in action from BCIT, however it is very limited. Brian will investigate further.

## 1.6 Pool Tournament

**Pool Tournament** is a good opportunity for students to meet people from different programs. At least two teams from every school are needed. Students don't have to play pool; it is a chance to meet altogether and to receive burger and beer. Set Reps were asked for their ideas how to organize this event more efficiently. Usually the event takes place early in February and is opened to BCIT and BCITSA staff.

Pool Tournament has been already happening 3 years on Campus. Last year almost all schools had representatives, except School of Business. Usually tickets include beer, burger and DJ music. Set Rep were asked to facilitate this event.

Questions:

- ✓ Do you want to do it next year? Yes.
- ✓ What is a limit? 16 teams
- ✓ First come first serve basis for spots? Yes. Teams of 2 persons: a girl and a guy.
- ✓ People don't like to wait long time to play. I am open for the suggestions how to improve it. Set Reps shared some of their ideas.

### 1.7 Elections

The BCITSA is looking for the Chair of the School of T, C and En. next year. Students were encouraged to apply: it is a decent commitment and a paid position, lots of meetings and networking. Students have to be in a Full- Time Program.

### 1.8 Notices

#### BCITSA Events, 2012

Sept 26<sup>th</sup> – BCIT Rivers Day

Sept 28 – Oktoberfest in the pub

Oct 2nd– GNW Orientation & hot dog eating com

Oct 4<sup>th</sup> – Beyond the Blues – Advocacy Campaign

Oct 10 – The SA 5K – Fund-raising fun run around Burnaby Campus starting on the Sports Field.

Oct 12 – Slapshot – NHL Season Opening Skills Competition lunch hours at NE 1 and The Great Hall.

Oct 18 – Diggity Dawg Day -10-1- Return of STUNNINGLY POPULAR Hot Dog BBQ and eating contest in NE 1.

Oct 31 – The Haunt – 12-4 in Professor Mugs – Ghoulish games and eerily funky music hallowextravaganza. Warning: There will be corpses.

Nov 2 – Movember Launch 12-4 in Professor Mugs – music, contests, fund-raising

Nov 6 & 7<sup>th</sup> – Zen Lounge in Great Hall

Nov 8 & 9<sup>th</sup> Remembrance Day

Nov 16 – **World Showcase Showdown** – A showcase for international students and those on School of Business Foreign Exchange Program. Great Hall Exhibits (10-2) followed by talent contest in Professor Mugs (2-5)

Dec 6 & 7 – Under the Tree – Holiday gift fair in the Great Hall 10-4 each day.

Dec 6<sup>th</sup> – White Rose Campaign

2013

Jan 7 – **SA Spotlight Day** 11am-1pm

Jan 8 – **Clubazzar** 11am-1pm

Jan 11 – **Jack of all Trades** – Professor Mugs – 3pm-6pm - Come and get down with some wicked games involving saw horses, measuring tapes, duct tape, screws, sasquatch burgers and a skill-testing challenge about every beer company you can think of. Ps. Hard Hats optional. Good times mandatory.

Feb 5 & 6 **Zen Lounge** – Great Hall – 10-2

Feb 4-8<sup>th</sup> – Speak Up Speak Out Campaign

Feb 12, 13 & 14 – **Lovefest 2013** – 10-4 in the Great Hall - Valentine Festivities. Saucy vendors and sugary movies and popcorn.

Feb 21<sup>st</sup> – Tentative date – ATC Wright Brother's Competition

March 7 & 8 – **Beach Party** – 11-4 in Professor Mugs -Annual Spring Break celebration spread over two days. Prizes galore if you partake of games like *Cream Dip*, *Silly Human Trix*, *Air Hawaii Paper Jet Toss* & the ever popular *Spam Eating Contest*.

March 18-28<sup>th</sup> Nominations

April 10 **Slapshot** – skills competition heralding onset of NHL Playoffs – with lots of Canuck swag prizes.activity 10:00-11:15 at NE 1 then up to Great Hall 11:30-1pm

April 12-19<sup>th</sup> Election Voting period

BMC Float Your Boat – DATE TBA – April/May

GNW Wing It – MAY – Date TBA

May – Final Fling – End of Year Party

July – ATC Chopper Challenge – To be confirmed

July – Alumni Golf Tournament BBQ

Other Events:

Childcare Opening  
SE2 Reno's

Peak Events  
Harvest Box  
SIF Fund dates....etc.

**1.9 Next Meeting**

Next Meeting is scheduled for Wednesday, October 17, 2012, from 5:30pm-6:30pm in SW1 3170.

**1.10 Adjournment**

The Chairperson, Brian Harvey adjourned the meeting at 6:45pm.

SoT,C,E Set Rep Meeting  
Agenda  
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5:30-6:30pm

1.1 Meeting called to order

1.2 Introduction

1.3 What is the Student Association?

1.4 Set Rep (Mini) Training

1.5 Set Rep Forum

1.6 Pool Tournament

1.7 Elections

1.8 Notices

1.9 Next Meeting (Scheduled for Wednesday, October 17, 2012)

1.10 Meeting Adjourned