



Set/ Rep Meeting Minutes
of the School of Energy
Wednesday, September 26, 2012

Chair: Denis Dobrozdravich, Chair of the School of Energy

Set/Tech Reps:

Aman Vahra	Matthew Norris
Beth O'Reilly	Michael Chen
Bob Nodelyk	Navid Meadi
Carolyn Dyczko	Nick Dalryuple
Carson Turnbull	Nicolaas Dreyer
Daniel Yen	Nigel Kam
Emily Pollock	Patrick Chu
Furat Abi	Peter Saffold
Harold James Dawang	Roaa Hameed
Jenny Sparkes	Saarah Malawiya
Jon Zimmerman	Thomas Manson
JT Ho Park	Trent Stewart
Karen Valino	Tyler Legare
Louis Tang	Zuriel Gonzalez
Matt Belair	

Staff: Olesea Zadoinova

Guest Speakers:

Marwan Marwan, Vice President, Student Affairs, vpstudentaffairs@bcitsa.ca

Karl Tegenfeldt, Advocacy Coordinator, advocate@bcitsa.ca,

Olesea Zadoinova, BCITSA Clubs Coordinator, clubscordinator@bcitsa.ca

1.1 Meeting called to order

The Chair person, Denis Dobrozdravich, calls meeting to order at 2:45 pm

1.2 Welcome and Introduction

Denis and Set Reps have introduced themselves. Denis explained to the set reps his role, duties and responsibilities on Campus. He asked students to contact him in case of any concerns,

issues and/or ideas; moreover, Denis mentioned about his initiatives as the chair of the School of Energy.

1.3 Guest speakers

- **Guest Speaker Karl Tegenfeldt**

The guest speaker Karl Tegenfeldt introduced himself to the Set Reps. It was explained the role of the advocate on campus. The Advocacy Office is here to help students navigate through the policies and procedures that are laid out by the Institute, as well as provide information, resources and support during students' academic career, as for ex. Harassment and Discrimination, Student Discipline Cases and Appeals, Academic Appeals, Parking Disputes, Residential Tenancy and Housing Issues. Hours of Operation: Monday – Friday 8am – 4pm, Location: SE2 – 286 Uconnect Offices. Karl proposed his help to students in case of any questions or a need of support. Set Reps were invited to use existing resources.

- **Guest Speaker Marwan Marwan**

The Guest Speaker Marwan Marwan spoke about his role as a Vice President, Student Affairs. Set Rep were encouraged to contact Marwan or Karl in case of any issues with instructors, style of teaching, marks, need to get a petition together and etc. Don't hesitate to contact Marwan at vpstudentaffairs@bcitsa.ca "You are never alone; nothing is too much or too little".

1.4 Set Rep Training

The guest speaker, Olesea Zadoinova, the BCITSA Program/Clubs Coordinator, provided to the Set Rep a Set/Class Representative Package. There was explained the BCITSA Vision and Mission Statement, the role of the BCITSA on Campus, communication structure and Set Rep job description. In addition there were enlightened the BCITSA expectations to the Set Reps, a role of the Chair in respect to the Set/Class Reps, and Set Reps compensation. Some of the main resources for the Set Reps are Student Advocate, Chair of the School, VP of Student Affairs, Outreach Coordinator, BCIT Student Judicial Affairs and BCIT Harassment and Discrimination.

In addition it was underlined, that The BCITSA is pleased to offer an award of \$500 per year to the most outstanding Rep from each school. The nominees must be present at all Rep meetings, been actively involved in discussions and BCIT/school activities, be in good academic standing with a minimum grade point average as defined by their program, have letters of recommendation and etc...

1.5 New business

- **SA Events**

Denis mentioned the following SA events:

- Wednesday, October 10 at 3:00pm in PDT at BCITSA FIRST EVER SA 5K. The aim is to show students all the sites we have at BCIT Burnaby campus while enjoying a fun run with their peers and tutors. Funds raised will go towards the much needed Student Emergency Food Fund.
Prizes will be awarded for the best outfits and costumes for runners and for the best team/group themes, get creative, get involved and get fit right after thanksgiving. For more info and registration pack please drop into the Uconnect office SE2.
Registration is DUE BY Sept 28th @ 4pm.
- **Crash Course Cooking**, which is FREE and happens once a month in the Burnaby campus. Drop by Uconnect to sign up.
- **Staedtler`s 20 day give away**. Buy any STAEDTLER product from participating location (*The Stand Central SE2, The Stand South SE12, The Stand North NE1, or Geared UP*) from September 4th – 30th to receive your ballot for a daily prize. The more STAEDTLER products you buy the more chances you have of winning.
- **Oktoberfest – Fri September 28, 2012**. Come to Prof Mugs September 28th from 12-5pm for German beer, German food, and German Fun!

➤ **SA Perks**

Denis mentioned the following SA perks:

- **Pub express lunch**. Professor Mugs Pub provides express lunch to BCIT students.
- **\$2 @ Link**. CntrlP is offering a FREE \$2.00 in store Print Credit, redeemable on services such as: print/copying/binding, lamination and etc. One time use. One coupon per current students ID number.
- **Link**, the BCITSA student newspaper, is hiring student- writers. Students will be paid \$30 dollars per article. Some writing experience is an asset. Please contact John Morrison at publications@bcitsa.ca for more details about it.
- **Free dental cleaning**. Every Thursday and Friday students have opportunity to get FREE cleaning for students under the BCIT student health plan. Sign up at the Uconnect Resource Center.

Questions:

- ✓ Can we use these services if we have opted out of the Plan? Yes, you can. But you need to double check with your own insurance provider if it covers the dental hygienists expenses.
- ✓ Where is it located? In the Uconnect Resource Center.
- **\$10 dollars massage therapy is offered by BCIT.** Please contact Recreational Services for more details about it.
- **Come to the Uconnect Resource Center to buy Seymour annual passes** with a student discount. Ask Recreational services for Whistler passes.

1.6 Questions period

- ✓ Question: How better to address an issue to the instructor?

Comment: Instructors take you more seriously, if you don't go by yourself, but take more people with you.

Marwan: Let me know if you need any help with a petition. Karl and I can assist you with the wording. Try to keep everything unemotional. You have paid your tuition and fees and you are allowed to speak. It can cause a lot of positive changes. Go and talk to somebody with experience.

- ✓ Question: What to do, if we don't get used teaching methods? Speak to the instructor first. Talk to your classmates and ask them to sign a petition. Usually 1/3 or 1/2 of class signatures is good to go.
- ✓ Question: Where is a good place to meet with other students from the same industry? Clubs: MESS, IEEE, ESS clubs and etc. or ask for a Facebook Group.
- ✓ Question: Why evaluation forms go only to instructors? BCIT is working on it. Marwan shared some of his experience.

Comments: Nogel (1st year, ME) - please join our valley ball team.

Comments: Marwan- come and join Board Game Club. Meetings are happening every second Friday in the Council Chambers.

- ✓ Question: What to do if I lost my wallet with the Upass inside? I always put my phone number on the Upass.
- ✓ Question: Parking rates:
Can part- time studies receive discounts for parking? Why should they pay full rates? Denis will investigate.
Can you make the parking rates lower? Denis will investigate.
Can we receive discounts paying for a whole semester? Denis will investigate.
- ✓ Question: Why if you take 3 classes you have to pay a full amount as for the 6 classes. Different classes different rates. It can be a BCIT policy as well.
- ✓ Question: No response from BCIT regarding credits for course I took before. Go to your Program Head to speak face to face or write a quick email to him.

1.7 Next Meeting

Next Meeting is scheduled for Wednesday, October 24, 2012, from 2:30pm-3:30pm in SW3 2745.

1.8 Adjournment

The Chairperson, Denis Dobrozdavich, adjourned the meeting at 3:30pm.

September 26, 2012
School of Energy
Set Rep Meeting Agenda

- 1.1 Meeting called to order
- 1.2 Welcome and Introduction
 - Self Introductions
 - Roles & Responsibilities Overview
 - 2012 Chair Initiatives
- 1.3 Guest Speakers:
 - Karl Tegenfeldt– Advocacy Coordinator/ Advocacy Office Services Available
 - Marwan Marwan – VP Student Affairs
- 1.4 Guest Speaker:
 - Olesea Zadoinova – Program/Clubs Coordinator
Set Representative Training
- 1.5 New Business

SA Events

- SA 5K,
- Free cooking classes,
- Staedtler`s 20 day give away ends Sep. 31 ,
- Oktoberfest – Fri Sep.28

SA Perks

- Pub express lunch,
- \$2 @ The Link,
- free dental hygienist on site,
- Massages,
- Seymour and Whistler Pass discounts

- 1.6 Question Period
- 1.7 Next Meeting
- 1.8 Meeting Adjourned