



Set/ Rep Meeting Minutes
of the School of Energy
Wednesday, January 19, 2012

Chair: Amy Erskine, Chair of the School of Energy

Set/Tech Reps:

Taddeo Ahumuza
Oge Anoliefoh
Chris Baitz
Matt Belair
Hicham Boukili
Helen Chen
Denis Dobrozdravich
Reza Filsoof
Aaron Glendinning
Roaa Hameed

Ben King
Justin Lammi
Nathan Mitchell
Martin Narkiewicz
David Paydar
Ellis Rennie
Daniel Richter
Brian Stephan
Kevin Bryan

Staff:

Olesea Zadoinova, BCITSA Clubs & Program Coordinator, clubscordinator@bcitsa.ca

4.1 Meeting called to order

The Chair person, Amy Erskine, calls meeting to order at 2:40 pm

4.2 Movember Award

Amy has thanked Set Reps for participation in the Movember fundraiser event. She congratulated everybody for the reason that School of Energy had managed to contribute \$3,000 of \$10,000 donated. Robotics group has got the Moustache Award for raising the maximum amount, approximately 1,300 dollars. a draw was held for the Professor Mugs Pub gift Certificates. The winners were: Taddeo Ahumuza, Hicham Boukili, Justin Lammi, Oge Anoliefoh.

4.3 Old Business

- Mentors

There is a problem in finding mentors for the School of Engineering. Set Reps were asked in case they had this possibility to get BCITSA contact with the persons they might know, who would be interested in becoming mentors for BCIT students. Mentors can be professionals with at least one year experience in the field. This is a 6 months commitment for them, and precisely 2 hours of volunteering per month. There will be provided an optional training for mentors, manuals, BCITSA staff and instructions to make this experience successful.

Questions: In which areas do you need a mentor? The areas where the mentors are needed are Chemical and Environmental Technology, Engineering, Robotics and machinery and etc. In case of any questions or information, please contact directly Catherine Wilkinson, Student Services Manager in the BCITSA, at servicesmgr@bcitsa.ca or at 604-432-8549.

- **Complaint procedure:**

Set Reps were reminded regarding existing BCIT Complaint Procedure. According to it, BCIT is accountable for responding to students questions and complaints in a timely manner. More information can be found online at

http://issuu.com/bcitsa/docs/student_complaint_processes_final?viewMode=presentation&mode=embed.

- **Set Reps Awards:**

Set reps were reminded regarding Set Rep Award, which the BCITSA is pleased to offer. It is an award of \$500 per year to the most outstanding Rep from each school. The nominees must be present at all Rep meetings, been actively involved in discussions and BCIT/school activities, be in good academic standing with a minimum grade point average as defined by their program, have letters of recommendation and etc... More information can be found at www.bcitsa.ca.

- **Littering on Campus:**

The Set Reps were reminded to avoid littering on Campus.

- The issue with chairs in SW9 127, 119, 120 and etc. remains the same. Amy will investigate.
- The temperature in E-pod study rooms is better right now.
- Amy will investigate regarding the extension of hours in the Physics Labs.

4.4 New Business

- **First Aid Discounts:**

First Aid – come January. Students can register for first aid courses provided by St. John's Ambulance at 20% discount for the BCIT students. (Excludes level 2 & 3 – those are 5% off).

- **Pool Tournament (February 10, 2012)**

Set Reps were invited to participate in the Pool Tournament, which will take place in the Professor Mugs Pub on February 10, 2012 at 5:30pm. Though the event is organized by the chair of the School of T, C, E, all the schools and campuses are called to participate in the competition. The competition is opened for 16 teams. A team should consist of male and female. The Pub will work later that date; a band will play for the students; in addition, door prizes will be offered. More info can be obtained by email at chairtransportation@bcitsa.ca. Entrance fee is 8 dollars which includes Burger and Beer. The tickets can be purchased in the main office of the BCIT Student Association.

Questions:

- ✓ Should we organize a pretournament for the participants of the School of Energy? Most of the Set Rep supported this idea.
- ✓ What are the prizes for the Pool tournament? Amy will investigate.

4.5 Question period

- ✓ Cold air in SW3 –free lab. Amy will investigate.
- ✓ Where can I find the meeting minutes of a Set Rep meeting? They are attached to my email or online on the website of BCITSA.
- ✓ Worldmun conference is coming on March 11-15, 2012, during spring break. WorldMUN is an international conference that brings in 2,000+ students from around 65+ countries. BCIT students will have opportunity to meet other students throughout the world. Set Reps were invited to participate, for the reason that this year the Conference will take place in Vancouver. More information can be found online at <http://www.worldmun.org/page/welcome>.
- ✓ No funding for Set Reps parties. Instead, BCITSA can book space for the events and propose some optional discounts for food.

4.6 Next Meeting

Next Meeting is scheduled for Wednesday, February 15, 2012, from 2:30pm-3:30pm in Council Chambers.

4.7 Adjournment

The Chairperson, Amy Erskine, adjourned the meeting at 3:00pm.

January 18, 2012
School of Energy
Set Rep Meeting Agenda

- 4.1 Meeting called to order
- 4.2 Movember Award
- 4.3 Old Business
 - Mentors
 - Complaint procedure
 - set rep awards
 - littering on campus
- 4.4 New Business
 - First Aid Discounts
 - Pool Tournament (Feb.10, 2012)
- 4.5 Questions Period
- 4.6 Next Meeting
- 4.7 Meeting Adjourned