



## Set/ Rep Meeting Minutes

The School of Computing and Academic Studies

Thursday, November 3<sup>rd</sup>, 2011

**Chair:** Marwan Marwan, Chair of the Computing and Academic Studies

**Set/Tech Reps:**

Travis Ryder  
Jamie Wilson  
Corey McDonnell  
Alex Huijsman  
Shaheer Shabbir  
Ken Ketola  
Joseph Hou  
Dennis Ho  
Ivy Cheung  
Tyler Ingram

Donghua (Tony) Han  
Ro-An Alfonso  
Mathew Linder  
Judy Nguyen  
Zein el Abidine Hajj Sleiman  
Luke Queenan  
Jacob Kwitkoski  
Mathieu Lauzon  
Karen Blackwell

**Staff:** Olesea Zadoinova

### 2.1 Meeting called to order

The Chair person, Marwan Marwan, calls meeting to order at 5:30 pm

### 2.2 Announcements:

- It was mentioned that the deadline for this year Coop registration has already passed. Some students could not register for the reason that there was a hold on their account. Marwan and BCIT are working on helping students to avoid the same situation next year.
- Students were invited to join the Applied Science Technologists and Technicians of British Columbia. CIT students are the best fit for this association. It proposes

free membership for students, a chance to make connections and to find mentors. Please email Marwan at [chaircomputing@bcitsa.ca](mailto:chaircomputing@bcitsa.ca) for further details.

- Lan Party will take place on November 18, 2011 from 4:30pm till 10:30pm in SE6 building. Set Reps and all the students are invited to participate. This is a great chance to play games, meet people and have fun. The primary organizers are IEEE club, the secondary Games Development Club and Star Craft Club. The event is opened to all BCIT students. The fee for drop in is 5 dollars; in case of preregistration, it is 3 dollars. Clubs are looking for the volunteers to help them with this event. Please email Marwan for further details at [chaircomputing@bcitsa.ca](mailto:chaircomputing@bcitsa.ca).
- Set Reps were encouraged to come to the Board Game Club meetings, which happen every Friday at 5:30 pm in the Council Chambers. The membership is free for students.
- Set Reps were advised to contact the BCITSA Advocacy Office or the BCIT Judicial Affairs in case students don't behave in the appropriate manner. Sometimes those students need help of Counselling and/or other designated staff. Moreover, the safety should be assured to the rest of the class.

### 2.3 Old business:

- Marwan thanked everybody for contributing on the meeting with Bill Klug. Set Reps shared their ideas of the most applicable time for a meeting with a Program Head. Marwan is working on enlightening students issues to the BCIT management.
- SW1 and SW3 connection systems were completely down for a couple of days. BCIT is working on this problem.

### 2.4 Set Rep Forum

- Can BCIT create a link regarding its unsecured network on the login page? Students have to waste their time and to Google it. Marwan will investigate.
- BCIT is working on installing a better connection in SW1 and on changing the entire Network in future.
- Set Reps were proposed to share the issues with Marwan and Karl to keep the records of them for the future references. The database of the issues will be created and kept in the Uconnect Office. Questions: is there a time line in the database? Yes.

- Set Reps were invited for a meeting with the Program Head to share their concerns and ideas. Students are encouraged to join the meeting as well.
- Can we have the substitute for the sick instructors? Why classes are cancelled in case an instructor is sick? Marwan will look into it.
- Does an instructor get a caution in case of complaints? It can influence his/her Performance Review and an opportunity to be nominated for an award.
- Do you want to delegate some of the responsibilities to the Set rep? I've delegated them to Karl already.

## 2.5 Next Meeting

Next Meeting is scheduled for Thursday, December 1<sup>st</sup>, 2011, from 5:30pm-6:30pm in Council Chambers.

## 2.6 Adjournment

The Chairperson, Marwan Marwan, adjourned the meeting at 6:30pm.

November 3<sup>rd</sup>, 2011

School of Computing and Academic Studies

### Set Rep Meeting Agenda

2.1 Meeting called to order

2.2 Announcements

2.3 Old Business

2.4 Set Rep Forum

2.5 Next Meeting

2.6 Meeting Adjourned