



Set/ Rep Meeting Minutes
of the School of Energy
Wednesday, October 19th, 2011

Chair: Amy Erskine, Chair of the School of Energy

Set/Tech Reps:

Taddeo Ahumuza
Hicham Boukili
Helen Chen
Eric Clegg
Maxime Deslauriers
Denis Dobrozdravich
Reza Filsoof
Aaron Glendinning
Roaa Hameed
Ben King
Fil Koczij
Justin Lammi
Ted Leung
Oge Anoliefoh

Hasan Altintas
Nathan Mitchell
Martin Narkiewicz
Ellis Rennie
Daniel Richter
Steven Roller
Andrew Schlosser
Brian Stephan
Michael Wong
Chris Baitz
Matt Belair
Mehran Zargham

Staff: Olesea Zadoinova

Guest Speakers:

Karl Tegenfeldt, Advocacy Coordinator, advocate@bcitsa.ca

2.1 Meeting called to order

The Chair person, Amy Erskine, calls meeting to order at 2:40 pm

2.2 Guest speaker Karl Tegenfeldt.

Guest speaker Karl Tegenfeldt introduced himself to the Set Reps. It was explained the role of the advocate on campus and BCIT Student Complaint Procedure. The Advocacy Office is here to help students navigate through the policies and procedures that are laid out by the Institute, as well as provide information, resources and support during students' academic career, as for ex. Harassment and Discrimination, Student Discipline Cases and Appeals, Academic Appeals,

Parking Disputes, Residential Tenancy and Housing Issues. Hours of Operation: Monday – Friday 8am – 4pm, Location: SE2 – 286 Uconnect Offices.

It was explained the purpose and scope of Complaint Procedure, steps and tips for informal complaints, steps and sources for formal complaints, some information about anonymous or third party complaints, privacy, protection and limits. It was mentioned the sources where students or Set Reps supposed to bring the complaints. It was explained what the Set Reps should do and what they shouldn't in the complaint process.

- ✓ Question: Karl, will you personally speak to the program head? Yes, that is definitely under my role. Though, students have their self-advocacy, I am always happy to work on behalf of the students. My office is private and confidential.

2.3 Set Reps Tips

Amy mentioned some tips for the Set Reps. Some of them are the following:

- A lot of issues can be resolved from simple email to the program head. Amy proposed to the Set Reps to solve a problem directly in case they feel confident about this or to contact her in case they have any concerns about this;
- Set Reps have right to express their concerns;
- Set Reps were advised to contact Karl or to check online for more information about complaint procedure.
- Please contact Amy Erskine at chairmanufacturing@bcitsa.ca for any further questions regarding Set Reps tips.

2.4 Set Reps Awards

The BCITSA is pleased to offer an award of \$500 per year to the most outstanding Rep from each school. The nominees must be present at all Rep meetings, been actively involved in discussions and BCIT/school activities, be in good academic standing with a minimum grade point average as defined by their program, have letters of recommendation and etc...

Questions:

- ✓ Can we get any money for the party event? No, but we can propose a lot of free spaces where you can have your events. The Professor Mugs Pub is one of them.
- ✓ Will the award be a gift card or cash? Cash.

2.5 Mentoring Programs

It was declared that BCITSA is working on elaboration of the mentoring program for the school of Energy. It will provide a chance for students to get to know more about the jobs, they can get

after graduation. BCITSA will try to find the BCIT alumni, who match the program and will be able to answer the student's question. The set reps supported the idea.

Questions:

- ✓ When will the Program start? Approximately in January or February.
- ✓ One mentor per student or one mentor per set? One mentor per student.
- ✓ Amy will you update us? Yes.
- ✓ Will any other schools participate? Yes, school of health supposed to do it.

2.6 Unfinished Business:

It was declared that problems with SW3 1920 swipe access and bike racks have been fixed.

Question: Can BCIT remove locks which are on the bike racks? Amy will investigate.

2.7 New Business

- **Mt Seymour ski/snowboard pass – Oct 21.** Mt Seymour Season Pass Sale, exclusive BCIT student rate –only \$201. This offer is only available to BCIT students and must be purchased through the BCIT Student Association. Hurry offer ends October 21, 2011. Purchase yours today at the Uconnect Office, Monday- Friday 8am-4pm, Building SE2-286.
- **Employment.** Please check BCIT graduates employment opportunities online at www.bcit.ca/ses.
- **Late final exams.** This year school of Energy will have its` exams later comparable to the last year, approximately at Dec. 12-16. The last day of School is December 16, 2011.
- **Withdrawal deadline.** It was reminded to the Set Reps that withdrawal deadline is November 10, 2011.
- **Open House –April 13&14, 2011.** It was declared that BCIT will have an open house event on April 13&14, 2011. Set Reps are welcome to invite their parents and friends to come and visit BCIT during these days.
- **Halloween.** Set Reps were invited to celebrate Halloween in the Professor Mugs Pub. Moreover, Set Reps were asked to join Movember fundraising event. More information and registration forms for Movember event can be found at www.bcitsa.ca or from Amy directly.

In addition it was advertised that, on Friday, October 21 in the Professor Mugs Pub

- ✓ At 12:00 nail banging contest (mit sawhorses and three nails per two x four), Das Boot 1 (big glass chugging contest with ginger ale), German Accent Contest
- ✓ 1:00 (Das Boot 2, Balloon Poppers, German Trivia)
- ✓ 2:00 (Das Boot 3, Chicken Dance Competition, Pretzel toss/bottle caps)
- ✓ 3:00 (Das Boot 4 & winner announced, nail contest #2, balloon contest)
- ✓ 4:00 (German Trivia or accent)

✓ 4-6pm Beer Fest Movie playing

2.8 Question period

Sinks in the male and female bathrooms in SW1 (near 1205) are destroyed. Amy will investigate.

2.9 Next Meeting

Next Meeting is scheduled for Wednesday, November 16th, 2011, from 2:30pm-3:30pm in Council Chambers.

2.10 Adjournment

The Chairperson, Amy Erskine, adjourned the meeting at 3:30pm.

October 19, 2011
School of Energy
Set Rep Meeting Agenda

- 2.1 Meeting called to order
- 2.2 Guest Speaker: Karl Tegenfeldt – Advocacy Coordinator
- 2.3 Set Rep Tips
- 2.4 Set Rep Awards
- 2.5 Mentoring Programs
- 2.6 Unfinished Business
 - SW3 1920 swipe access
 - bike racks
- 2.7 New Business
 - Mt Seymour ski/snowboard pass – Oct 21
 - Employment – www.bcit.ca/ses
 - Late final exams – Dec 12- 16
 - Withdrawl deadline - Nov 10
 - Open House – April 13 & 14
 - Halloween
- 2.8 Question Period
- 2.9 Next Meeting
 - November 16, 2011 @ 2:30 in Council Chambers
- 2.10 Meeting Adjourned