



**Set Rep Meeting**  
**School of Construction and the Environment**  
**Meeting Minutes**  
**Date: March 5, 2019**

**Chair:** Chris Samra – Chair of Transportation, Construction, and the Environment

**Staff:** Carly Watson – Club Program Coordinator

**Agenda**

1. **Set rep reformation update**
2. **Trades representation discussion**
3. **BCITSA elections**
4. **Mental Health and First Aid Workshop**
5. **Updates**
6. **Open Forum**
7. **Reminders**

**Meeting Minutes**

Meeting called to order at 6:00pm

Chris calls the meeting to order.

**1. Set rep reformation Update**

- Brought to executive board
- Executive board has given input on reformation
- Board will then vote on the changes
- Changes will be implemented for next year
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Q: So, you're not sure of what it will be like yet?

A: The discussion right now is less meetings (for students) and more personalized meeting, i.e setting up meetings for JUST civil set reps, etc.

**2. Trades Representation Discussion**

- No trades representation for councillors or set reps
  - o Doesn't allow the students in trades programs to have say or any voice
- Looking into getting more trades students represented through the Set Rep program and councillor positions
- Will update at next meeting

**3. BCITSA Elections**

- All SA positions are open for nominations



- Election nomination period is open until MARCH 8
  - o By March 8 you have to have the form in
- You can access forms online: <https://www.bcitsa.ca/elections/>
  - o Or you can pick up a form from the SA front desk, on the 3<sup>rd</sup> floor

Q: How does the process work?

A: You just get a sheet and then two people need to sign off on it. Any student that is eligible (i.e. in the school of their choice) is immediately in

- Chris describes his position as Chair for School of Construction and the Environment and his experience in the role so far
- Start training with Chris at end of May and your position becomes effective June 1

#### 4. Mental Health and First Aid Workshop

- Duration is two 6-hour work shops
  - o 4 sessions covering
    - mental health/mental health problems
    - mood disorders
    - anxiety disorders
    - psychotic disorders
- Maximum student spots available is 25
- Fee is usually \$200/person, but for students it's only \$35
- Students receive a certification after the course
- Will be held on a weekend in April

#### 5. Updates

##### a. Year End Event Update

- Voted on either year end party or multi-day week long event
  - o All set reps came together and decided that they would do both. Week long event would be a carnival and year end party could be in the pub, or something like that.

Q: When would these be happening?

A: Second to last weekend in May and then the week-long event would be the week of finals in May.

##### b. Electrical Outlets

- Working to get more electrical outlets put in the library and other buildings around campus
- Update on microwave situation
  - o One on fourth floor of SW3 is there
  - o No microwave near library

#### 6. Open Forum



Chris opens the floor to questions, suggestions, comments and concerns of students.

- Raised by some peers that tests in one of our courses are too strenuous and take too long to complete.
- There was a competition for student design space, will there be another opportunity like that on campus?
  - o We had the issue that nothing was being done after the students worked on and submitted it. We can have another design competition, but we're not sure a ton will come from it because of the experience we've had in the past.
- Interior doors between SW3 and SW1 are extremely heavy and even sometimes locked, but the weight is really just coming from the motors in the building
- In SW1 we have a 'forestry lab' and there is an alarm system that students use to get in there, but an alarm goes off after just 5 minutes of it being open and it seems like a daily annoying occurrence that could be fixed just setting the alarm to a longer time.

Meeting adjourned 6:25pm