

**Set Rep Meeting**  
**School of Transportation, Construction & the Environment**  
**January 29, 2019 – 5:30pm**  
**Council Chambers SE0 2, BCIT Campus, Burnaby**

**Chair:** Chris Samra, Chair of Transportation, Construction & the Environment

**Staff:** Dulari Bawa, Administrative Assistant – Career Services

**Chris calls the meeting to order at 5:35pm**

**1. Consideration of Reformation of set rep program:**

- Our School is a smaller group.
- Tried to do joint set rep meetings last term; which didn't work for everybody. We continue to look for ways to reform our set rep program.
- Making less meetings per semester, so having one meeting at start of semester and one at the end so to make it more effective.
  - Making smaller groups while having the same number of set-reps. Rather than having the entire school of transportation, construction, environment etc. We would have Architect meeting day, civil Engineering meeting day. It becomes more personalized. There are a lot of issues that one set rep has, and others don't have. It will become more effective and focusing on one on one. We will have something more tangible next Set rep meeting about this rolling out.

**2. Open Forum Questions:**

Chris opens the floor to questions from set reps

Q: How would the training work?

A: We would have a training at the beginning of the semester with the entire school. The same training including the advocacy training.

**Year-End Celebration:**

- Last year, we did the boat cruise; it was not a good turned out.
- Another discussion we are having for a change is a week-long event like a bouncy castle.
  - When you are doing your finals, take 10 minutes to destress/fun yourself
  - Participant seemed interested to have a week-long event vs spending money on year-end. We are thinking about more ideas.
  - Last year, we had a bounty castle and it was a huge success with 300 people attending it.
- **Instructor grievance:** An SEMAC Instructor has not submitted/uploaded the final marks yet. It is causing disruption to the students. They also brought this to their program assistant's attention- Chris asked the student to address the matter in a detailed email, and he will talk to Robyn Lougheed (advocate)
- **No Microwave at SW3 4th floor:** There are no microwave since December 2018 at SW3 4th floor – Chris will contact BCIT Facilities

- **Can have microwave in Library's main floor?** : Might get one in April – Chris will look into this.
- **Academic misconduct question:** Geomatics program student said that his instructor is suspicious that some kind of code is being passed around or some students might have cheated – the students are not sure the line is between cheating and collaborating/studying together. Needing some guidance on what is considered cheating. Chris recommended the student to see a BCITSA Advocate to get the guidance.
- **Missing a syllabus for electrical class:** Chris will follow up with it
- **Class attendance is low:** Students are not coming to specific classes. Chris stated that there is nothing we can go for that but recommended that the rep advises his set to attend classes.
- **Parking:** Bought it up a lot in last year's meetings; its a property of the city, so we can't do much.
- **Cafeteria in NE1:** We are making a Pavilion in NE1. Construction was supposed to have it done in the first semester. The new construction company took over the project and is set to be completed by 1st week of March.
- **Signage for the building:** It's difficulty to find the buildings. Chris will find out about this and will contact facilities/Caroline about it.

### 3. Reminders:

- **Pink shirt day:** Feb. 27<sup>th</sup> -
- **Registration opened for ASTTBC membership:** Registration just opened for students in any program with engineering in the name, as well as the Architectural and Building Technology Diploma, Architectural Science, Computing, Geomatics, Mechatronics and Robotics, Mining, Biotechnology, or other programs which lead to ASTTBC membership, from the schools of Computing and Academic Studies, School of Energy, School of Construction and the Environment, and School of Health Sciences. It's a presentation competition and you can win scholarship. It will help to build your portfolio. For more information, check out at <https://www.bcit.ca/idol/>
  - First Round in SW1-2005, 2009, 2020, and 2030: 3:00pm, Wednesday, February 27, 2019
  - Final Round in Great Hall, Burnaby Campus: 3:00pm, Wednesday, March 6, 2019

**Chris adjourns the meeting at 6:15pm**