

**Set Rep Meeting Agenda**  
**Schools of Energy, Transportation, Construction & the Environment**

October 30<sup>th</sup>, 2018 – 5:30pm

**Chair:** Matt Hardwick, Chair of Business

Chris Samra, Chair of Transportation, Construction & the Environment (TCE)

**Staff:** Lauren Oleksewich, Health & Wellness Coordinator

**Guest Speakers:** Marita Luk, Business Development Manager; Stewart McGillivray, Government Relations Strategist; Danielle Landeta-Gauthier, Advocate; Lauren Oleksewich, Health & Wellness Coordinator

1. **Meeting Called to Order**

2. Icebreaker

3. School of Construction & the Environment Updates - Marita Luk

4. Electoral Debate – Stewart McGillivray

5. QPR Training – Danielle & Lauren

6. **Open Forum Discussion**

7. **Reminders**

7.1. LAN Party – Fri. Nov. 9<sup>th</sup> @ 5:30pm in SE12

7.2. Next Set Rep meeting: Business – Tues. Nov. 27<sup>th</sup> at 5:30pm in SE6 Telus Theatre

TCE – Thurs. Nov. 29<sup>th</sup> at 5:30pm in SE6 Telus Theatre

8. **Meeting Adjournment**

9. **Meeting Called to Order – 5:57pm**

10. School of Construction & the Environment Updates - Marita Luk

10.1. Overview of School of Construction and Environment

10.1.1. One of the largest programs with ~13,000 students (7,000 Full Time, 6,000 Part Time)  
- with 272 PT and 60 FT Courses

10.1.2. The School comprises of: Trades and Apprenticeship, Applied and Natural Sciences,  
Engineering - Includes Construction Management and Environmental Engineering  
Technology

10.1.3. Research areas and facilities

10.1.4. Industry services – ACCESS aboriginal training program

10.2. United Way Pancake Breakfast

10.2.1. NE4 6:45-10:00am October 31 – wear your costume!

10.3. ECOCITY World Summit 2019 – BCIT won the bid to host the upcoming world summit  
(October 7-11, 2019)

10.3.1. Longest standing conference of its kind globally

10.3.2. Hosted at the Convention Centre

10.3.3. Hoping to have over 1,000 attendees

11. Electoral Debate – Stewart McGillivray

11.1. The SA will be hosting an electoral debate Friday November 9 in Council Chambers from 2-  
4pm

11.2. This is discussing the Referendum on Electoral Reform(via mail) happening until November 30

11.3. More information to be released on the BCITSA website and social media in the next few days

12. Icebreaker

12.1. How can we make the Set Rep experience better?

12.2. Discuss with your neighbor – then bring questions forward for Open Forum

13. QPR Training – Danielle & Lauren

13.1. QPR (standing for Question, Persuade, Refer) is a suicide intervention training program.

Students were taught how to recognize the warning signs of suicide or a crisis, how to intervene, and support the person while connecting them to further help and resources. This is a certified training program and can be requested to be provided to your group by contacting Danielle ([dlandeta@bcitsa.ca](mailto:dlandeta@bcitsa.ca)) or Lauren ([lolksewich@bcitsa.ca](mailto:lolksewich@bcitsa.ca))

14. **Open Forum Discussion**

14.1. School of Business Slack Account – people asking to move it to a different platform

14.1.1. Students prefer Facebook

14.2. Student association connection to international audience?

14.2.1. Matt will look into what we are doing/can do to support this

14.3. What do different Sets use to support their Sets

14.3.1. Weekend reminders – what is due or coming up in their program

14.3.2. Highlight different people in the set – leaders with different strengths and skills

14.3.3. Provide a platform that everyone will use (such as Facebook, Slack, etc.)

14.4. Request for vegetarian options during set rep meetings

14.5. Remember to recycle!

14.6. Opportunity to evaluate classes – feedback forms – would like to have more frequently

14.6.1. To be brought up to the Deans of the different schools

14.6.2. Talk to your prof, student coordinators, deans, program heads, etc.

14.6.3. Taking stuff to the dean all the time can lose its efficacy – pick your battles

14.7. SoB Orientation week

14.7.1. Took a week out of their programs, instructors had to cut out parts of their work or amp up workload to make up for lost time

14.7.2. How can they open discussion to improve orientation – how will they be receiving feedback?

14.7.2.1. Would prefer to have it all in one day

14.7.2.2. Lack of communication from instructors in first few weeks – dissemination of information needs to be streamlined

14.7.2.3. Communication for students what is expected for first day(s) is needed

14.8. Need for profs to use same form of communication

14.8.1. Unfortunately Profs are part of a union and SA is a separate organization – *very* difficult for us to change

14.8.2. How can students incentivize the instructors to use same platform, etc.?

14.8.2.1. Rally together, hope for the best

14.8.3. How can they find out about program/class requirements – Advocates

14.8.4. Party/social with all set reps at the end of the year? – Can look into

14.8.4.1. Preference as to where? – Habitat

## 15. Reminders

15.1. LAN Party – Fri. Nov. 9<sup>th</sup> @ 5:30pm in SE12

15.1.1. SoCAS – “gaming party” with food and prizes

15.2. Electoral Debate Event – Friday November 9<sup>th</sup>

15.3. BITMAN and BMA - \$10 entry at the door, \$5 presale – costume party with giftcard to Habitat as a prize – social event for people of different programs – October 31 2:30-4:30pm in Council Chambers

15.4. Next Set Rep meeting: Business – Tues. Nov. 27<sup>th</sup> at 5:30pm in SE6 Telus Theatre

TCE – Thurs. Nov. 29<sup>th</sup> at 5:30pm in SE6 Telus Theatre

## 16. Meeting Adjournment – 7:46pm