



**Set Rep Meeting**  
**School of Business and School of Health Sciences**  
**Meeting Minutes**  
**Date: September 25 2018**

**Chair:** Matthew Hardwick, Chair School of Business  
Cory Pope, Interim Chair School of Health Sciences

**Staff:** Carly Watson, Club Program Coordinator

**Guests Speakers:** Tim David, President BCITSA  
Connie Evans, Faculty Health Sciences  
Robyn Lougheed, Advocate  
Sadid Rahimi, Project Manager of BCIT ENACTUS  
Miranda Pattyn, Vice President of BCIT Jack.Org

**Agenda**

1. **Set Rep Roles and Responsibilities**
2. **New Student Health Building**
3. **Advocacy Training**
4. **Ice Breaker & Active Stretch**
5. **Enactus Club**
6. **Jack.Org**
7. **New Business**
  - 7.1. **Upcoming Events**
8. **Open Forum**
9. **Reminders**
  - 9.1. **Points of contact within SA**
  - 9.2. **Chair of Health Sciences by-election voting period 9am**

**Meeting Minutes**

Meeting Called to order – 5:44pm

- Cory and Matt introduce themselves and go through the agenda

**1. Set Rep Roles and Responsibilities – Tim David – 5:46pm**

- Want set rep meetings to have meaning, and let set reps know why its valuable
- What do you do
  - o Represent set
  - o Be the first and main contact for set
  - o Go to student association resources to solve problems
  - o Set reps are exposed to knowledge of SA services to help other students in program thrive
    - Make use of all resources and let others know about them



## 2. New Student Health Building – Connie Evans – 5:49pm

- Building off of Goard Way
- \$78 million dollar building
- State of the art learning environment
- 4 years to go
- September 26 room NE22 room 105 food and able to play with the building to design 3 – 4:30pm
  - o Thought exchange
  - o Students can have their say in the building design
- Interface conference
  - o Bringing computers and health
  - o October 8 and 9<sup>th</sup>
  - o Looking for volunteers
- Questions
  - o Question about volunteering for interface conference

**Q:** Do you have to be there all day, because some students have classes?

**A:** *Yes, because they really want them to be there all day.*

## 3. Advocacy Training – Robyn Lougheed – 5:58pm

- Robyn talks about the BCIT Student
- Advocates are here to let students know they have rights
- Ensure students are treated fairly
- Act as a voice for students in any issue
- Free and confidential
- Advocates will help you walk through process
- Every BCIT must have a BCIT course outline
  - o If you don't ask instructor to provide one
  - o It is your 'contract' with your teacher
- Questions

**Q:** In a couple course outline it doesn't give a week breakdown, is that ok?

**A:** *Yes. What has to be in there is what assignments will be in there and what they will be worth.*

**Q:** Is this applied to every campus?

**A:** *Yes, every campus and every student. Some campuses we might need more notice to get there, but we'll always do our best.*

**Q:** Where are you located?

**A:** *3<sup>rd</sup> floor of SE2*

- Contact Information:
  - o Robyn Lougheed  
[advocate@bcitsa.ca](mailto:advocate@bcitsa.ca)



#### **4. Ice Breaker & Active Stretch – 6:10pm**

- Matt and Cory run an ice breaker

#### **5. Jack.Org – Miranda Pattyn – 6:21pm**

- Mental health advocacy club at BCIT
- Student run chapter of a bigger organization
- Focuses on youth leadership
- Put on events that can be interactive
- Inclusive club that is open to
- If you're interested in volunteering:
  - o Meetings once a month on Mondays 5 – 6:30pm
  - o Volunteers will be given notice at least 1 week in advance
  - o You do not have to volunteer at every event
  - o [bcitjack.org@gmail.com](mailto:bcitjack.org@gmail.com)

#### **6. Enactus Club – Sadid Rahimi – 6:25pm**

- What does ENACTUS Mean
  - o Entrepreneurial action US
- RISE project
  - o Teach kids in youth and high school about finance and saving
- Every March and May go to expositions to feature our projects and compete
- Event on October 17 – discussing opportunities
  - o Your chance to give us ideas
  - o [humanresources@enactusbcit.ca](mailto:humanresources@enactusbcit.ca)

#### **7. New Business**

##### **7.1. Upcoming Events – 6:28pm**

- Cory and Matthew show students the BCIT SA website
- Best way to find upcoming events:
  - o [www.bcitsa.ca/campus-life/events](http://www.bcitsa.ca/campus-life/events)

#### **8. Open Forum**

- Listen to Evolution 107.9
- Halloween event on October 31 in Habitat Pub
  - o DJs, Giveaways and more!

#### **9. Reminders**

##### **9.1. Points of contact within SA – 6:30pm**

- Any questions you have come to SE2 front desk
- Things and people, you can find there:
  - o Health and Dental benefit questions
  - o Career specialists
  - o Health and wellness



**9.2. Chair of Health Sciences by-election voting period 9am Monday October 1 to Friday October 5<sup>th</sup> at 2pm**

**9.3. Next set rep meetings:**

- SoHS November 1 @ 5:30pm Se2 Council Chambers
- SoB October 30 @ 5:30pm in SE06 Telus Theatre