

**Set Rep Meeting  
School of Energy**

February 15<sup>th</sup> 2018 – 5:30pm

**Chair:** Dean Tamboline

**Staff:** Samantha Wallin, Administrative Assistant – Careers

**Guest Speakers:**

Forrest Tittle, Dean of the School of Energy

1. **Meeting Called to Order 15:40**

2. **Student Success – Forrest Tittle**

Dean brought in Forrest to talk about the barriers with moded students and not knowing who is in your set. Unfortunately, because most of the students that brought this situation were not in attendance, we will continue this conversation at the next meeting. We will also talk about Student Success.

3. **Old Business**

3.1. Industry Days - Follow Up

What is your feedback from the event?

- It was very crowded; Was extremely hard to move around or connect with employers
- I was very nice having the SA there to talk to students and assist them with connecting with employers was very helpful
- Mechanical systems Program – did not find it very helpful; wasn't a lot of options for diploma students. CSME had more employers
- Was looking for CO-OP; found 2; can we find for that are looking for co-op, internships or summer positions
- Timing wasn't ideal; On Thursday students were only able to get on lunch for an hour; this did not allow time to change, prep or meet a lot of employers; Wednesday would be ideal

3.2. Game of Schools – Follow Up

No one from the school of energy signed-up. We are trying to get feedback to see how we can improve registration for next time.

Why didn't anyone sign up and How can we Improve?

- Not a lot of information was provided
- No one knew what they would be signing up for
- They thought it was for higher levels; they thought it was education-based questions
- Everyone is studying way too much to participate in extra circular activities
- Utilize clubs to spread the word
- Show a demo of what it will be about; Host Mini events to build up
- Provide more information about the event; games, prizes, events, question categories topics
- Do not host on a Saturday; Maybe a Wednesday

Q: Has anything like this been done before

A: No – this will be the first of its kind It is a good way to get all of the schools together and have healthy competition

#### 4. **New Business**

##### 4.1. Education Council Student Elections

Dean has participated in this, this past year. Lately, they have been working in the Hiring Processes for instructor's policy. It has been very informative and allowing them to build a concrete policy. They are also working on a policy to have continual evaluations on the instructors and programs.

##### **The Council:**

- Sets policies, criteria and procedures for awards, academic standing, appeals and examinations
- Sets curriculum content for courses leading to certificates, diplomas or degrees
- Advises the Board of Governors on the development of a variety of educational policies, programs or priorities

The Education Council established by-laws, standing procedures and standing committees to facilitate Council business. It has established the following committees to fulfill its legislated mandate:

- Programming Committee – Reviews all proposals for new programs

and major changes, and makes recommendations to Education Council

- Policy Committee – Reviews all new and revised educational policies and associated procedures, and makes recommendations to Education Council
- Executive Committee – Coordinates activities for all Education Council activities

There are 3/4 student positions available. It is an elected position and you get \$100/per meeting. There is a nomination period in March, election is April and you start in June. It is run through BCIT. More information about these positions will be available in March.

It allows you to network with the instructors, deans and bring the student voice to these meetings. The students have a strong voice and are needed on this committee.

Q: What kind of person is qualified to participate?

A: Any student – they want students to sit on the board and voice their opinion and ask questions

Q: Do you have to be nominated?

A: You can nominate yourself, but you need 3 students to sign off on you & provide a brief summary about yourself

Q: How many hours week do you put in?

A: Meeting once a month – you will have a reading package but there isn't big time commitment

#### 4.2. Upcoming Events

- **Engineering Industry Spotlight Day – Rio Tinto**
  - February 21, 2018 4:15pm – 5:15pm
- **Engineering Industry Spotlight Day – Fluor Canada Ltd**
  - February 21, 2018 2:45pm – 3:45pm
- **Musical Bingo** – Songs that are played instead of numbers – 3 games –

Prizes – gift certificates (pub or bookstore)

- **International Women's Day**
  - Panel discussion March 8<sup>th</sup> –
  - it is an event from for everyone not just women –
  - There will be a week dedicated to this after spring break – March 20 to 25?
  - Forrest will promote it within the school to try to get the faculty to attend
- **Presentation Ideal** –BCIT engineering and technology students, who have taken at least one BCIT Communication Department course, are invited to deliver a six- to eight-minute oral presentation on a technology-related topic. Students are encouraged to showcase and/or comment on innovation in engineering and technology. Up to 32 participants can enter the first round, and eight proceed to the final round. Registration is on a first-come basis.
  - Preliminary round: 3:00pm Wednesday, March 21, 2018 and 4:30pm Thursday, March 22, 2018
  - Final round: 3:00pm Wednesday, April 4, 2018
  - Judges' choice awards
    - First Place - \$1000
    - Second Place - \$700
    - Third Place - \$400
    - Innovation Award (discretionary, may not be awarded every year) - \$400
  - Audience choice awards
    - First Place - \$350
    - Second Place - \$250
    - Third Place - \$150

5. **Open Forum Discussion**

Students are looking for a coop like job while they wait for school to start up again. Connect with your Career Specialist to get help in finding a position. Laurie Sinnott-Lee. Book and appointment on Career Track!

6. **Next Meeting:** March 22<sup>nd</sup> 2018

7. **Meeting Adjournment** 16:38