

Set Rep Meeting
School of Health Sciences
Meeting Minutes
February 13, 2018
SW1 – Council Chambers

Chair: Abby Tabaco

Staff: Samantha Wallin, BCITSA Administrative Assistant, Career Services

Guests: Ann Syme, BCIT Student Innovation – Sandra Jette, Danielle Landeta-Gauthier

Attendance:

- | | | |
|---------------------|-----------------------|---------------------|
| 1. Adora Kwong | 9. Do Hee Kim | 17. Morgan Longland |
| 2. Alex Guytingco | 10. Dianna Vuu | 18. Monica |
| 3. Ava Moezinia | 11. Haley Kruetz | Mastrantonio |
| 4. Brendan Hay | 12. Jeannia Yang | 19. Simon Bester |
| 5. Celine De Guzman | 13. Karlee Diesling | 20. Tenzin Sperl |
| 6. Chloe Letourneau | 14. Katrina Wong | 21. Trevor Le |
| 7. Christine Sweezy | 15. Kaili Baron | |
| 8. Derek Lee | 16. Larissa Longstaff | |

1. Meeting Call to Order: 16:31

2. Guest Speakers

2.1. BCIT Student Innovation Challenge – Sandra Jette

- BCIT's **Student Innovation Challenge** is an annual contest aimed at providing support, encouragement and funding to BCIT students who have "**bright ideas**". Since its founding, the Student Innovation Challenge has inspired [interesting and innovative students and projects](#).
 - Win up to \$5000!
 - Deadline: May 6, 2018!
- **The Challenge has 2 Categories:**
 - **Entrepreneurship**
 - **Applied Research**
 - If you would like to learn more about these categories [click here](#).
- We are happy to help. Send a note to research@bcit.ca.

3. New Business

3.1. Student Elections

- Student Elections are coming up.
 - There are various positions that you can run for
 - **Chair of Health Science**

- Organizes and chairs monthly Set Rep meetings
- Liaises with Program Heads to ensure that Set Reps are selected
- Liaises between council and their respective School or Satellite Campus
- Appoints Student Councilors from their School or Satellite Campus
- **VP Finance & Administration**
 - Responsible for managing budget process
 - Responsible for all BCITSA employees
 - Evaluates monthly financial reports
 - Assumes responsibility of the President in their absence
 - Arranges Council & Executive meetings
 - Ensures that controls are in place for the disbursements of all funds
 - Reviews and distributes meeting minutes
- **VP Student Affairs**
 - Handles student issues and concerns academic and non-academic
 - Acts as student rep on Decision Review Board when applicable
 - Chairs the Elections Committee
 - Co-Chairs the Clubs Committee
 - Liaises with BCIT on all matters affecting student life
 - A voting student rep on Education Council
- **VP External**
 - Promotes and maintains good public relations with surrounding communities
 - Liaises with Ministry and Government regarding issues that affect BCIT
 - Represents BCITSA on the BCIT Alumni Board and any lobbying efforts
- **VP Campus life**
 - Helps promote events and other extra-curricular activities on campus
 - Coordinates orientation in September
 - Oversees and aids clubs
 - Chairs the Clubs Committee
- **President**
 - Presides over Council and Executive meetings
 - Is the official spokesperson for the BCITSA

- Ensures that the Executive Members are fulfilling their duties
- Presents the Annual Report at the Annual General Meeting
- A non-voting student representative on Education Council
- A voting student, representative on the Board of Governors
- It is a great opportunity to help grow and promote student life
- Tim David will be coming next meeting to meet with you and explain the roles and processes

3.2. SoHS BBQ?

- We were thinking about having a mixer to get all the programs together. Would you be up for a mixer? If Yes when do you think would be a good time.
 - Yes – 2nd week of April, Wednesday afternoon
 - If you have any suggestions about this event contact Abby

3.3. Set Rep Program

- Set-Reps are volunteers usually voted for by the students within each set, but they could also be assigned by an instructor, depending on the program. Set-Reps are an integral part of not just the BCIT Student Association, but also the learning experience of each set. Through this long-standing program, Reps will gain the following:
 - Leadership experience
 - Training
 - Networking opportunities
 - An opportunity to contribute to the greater BCIT community
 - Vision and Mission
- We are looking at new ways that we can make this program more useful.
 - What are some ways that we can improve this Program?
 - Certificate programs at the end of the meeting – CPR, First Aid etc.
- IF you have more feedback please let Abby know

4. Old Business

4.1. Game of Schools

- It was going to be our school wide competition but due to low registration we had to cancel.
 - What can we do to improve registrations for next time? What deterred you from registering?
 - Provide more information about the event – what activities; what food; schedule; Prizes; etc.
 - Make it earlier in the year
 - No real information about it

- Maybe make it a weeklong event; Mini events during the week at lunch or after school
- Have a point system online or in the great hall to pump people up; Visual Bracket system in the Great hall
- Make a video and share it – Provide more information
- In the SA building we should have a video, demo or people chatting about it

4.2. UPASS referendum

- The official results of the U-Pass referendum are in. With overwhelming support, the Full-time eligible voters have voted 'Yes' to renew the U-Pass at \$41/month.

5. Question, Persuade, Refer - Training

- QPR Training is a training program to help save lives and reduce suicidal behaviors by providing innovative, practical and proven suicide prevention training.
- QPR stands for Question, Persuade, and Refer — the 3 simple steps anyone can learn to help save a life from suicide.
- Just as people trained in CPR and the Heimlich Maneuver help save thousands of lives each year, people trained in QPR learn how to recognize the warning signs of a suicide crisis and how to question, persuade, and refer someone to help. Each year thousands of people, like you, are saying "Yes" to saving the life of a friend, colleague, sibling, or neighbor.
- QPR Program teaches you how to be a Gatekeeper in as little as one hour.
- Gatekeepers can be anyone, but include parents, friends, neighbors, teachers, ministers, doctors, nurses, office supervisors, squad leaders, foremen, police officers, advisors, caseworkers, firefighters, and many others who are strategically positioned to recognize and refer someone at risk of suicide.
- As a QPR-trained Gatekeeper you will learn to:
 - Recognize the warning signs of suicide
 - Know how to offer hope
 - Know how to get help and save a life

6. Open Forum

7. Reminders

7.1. **Next Meeting:** March 8th, 2018 4:30pm – 6:30pm, Council Chambers

7.2. March 8th Power Hour 1230-130PM

8. Meeting Adjournment: 18:27