

**Set Rep Meeting
School of Energy**

October 12th, 2017 – 5:30pm

Chair: Dean Tamboline

Staff: Samantha Wallin, Administrative Assistant – Careers

Guest Speakers:

Forrest Tittle, Dean of the School of energy

1. **Meeting Called to Order:** 17:45

2. **New Business**

2.1. Set Rep Orientation

- Dean provides a brief description about the Student Association, what it means to be a set rep and all of the services we offer:
 - **Advocacy:** If you have concerns about your grades, policies, teachers, etc. We have 2 Advocates: Robyn (rlougheed@bcitsa.ca) & Danielle (dlandeta@bcitsa.ca)
 - **Career Services:** Offers various Events, Workshops and help with your future Career Search. Your Career Specialist is Laurie Sinnott-Lee (lsinnottlee@bcitsa.ca)
 - **Entrepreneurial Services**
 - **Health and Dental Plan:** Available to all Full Time students in a program more than 16 weeks. If you have questions about your plan either stop by the BCITSA Centre in SE02 on the Second Floor, email: healthplan@bcitsa.ca or call: 604-456-8056.
 - **Wellness:** a lot of amazing events to help student destress from there busy BCIT lifestyles: Doggie De-stress Day, Zen Lounge (free massages), Fresh Fruit Fridays, Breakfast Club & Brush it off Paint Night. If you wish to know about any of these events contact wellness@bcitsa.ca
- To find out more about the events and services the BCIT Student Association offers please come visit us in SE02 on the Second floor or check out the BCITSA Events Calendar: <https://www.bcitsa.ca/campus-life/events/>

2.2. Introduction to Forrest Tittle

- Forrest Provides an Introduces for himself this is his 2nd year at BCIT
- His Primary goal is to help BCIT be as successful in their Careers as possible
 - He Believes in Careers not Jobs
 - The Difference between a Career and a Job is: “A job is what you can do and a Career is what you want to do”

- Career Provides you with long term securities
- Advocacy is a valuable resource for students. He has a report about the main uses for advocacy.
- If you are unsure about how or what you should use advocacy for connect with Dean or Robyn to start heading in the right direction.
- Academic Misconduct can be a big problem
 - Forests ask you to help discourage your set from participating in such misconduct.
 - If you see something please bring it forward
 - It can hurt the person and others around.
 - It devalues your education and damages the Reputation
 - The Community is a small community and names are circled

Q: What is the yearly budget for the School of Energy?

A: Around 20 million Dollars/year. Overall Staff, about 160 part time staff, capital inventory of 46 Million Dollars

Q: How are SA events organized? Is there an event that the Set Reps would have some say in?

A: It depends on the Department or the type of event you are interest. Career Services host many events with employers and Networking. Your Best bet is to bring your Ideas to Dean and he will do his best to get it going. He had a mingler last year.

Q: Where is your office?

A: SW02 - Room 116

2.3. Objectives for the year

- Last year Dean wanted join together other disciplines. He wanted to make sure that courses were encouraged to integrate with one another. This process would help the students in the future.
1. The Link to Advocacy – Dean feels most students do not know what Advocacy is and what it is here for.
 - When Robyn was brought into the Set Rep Meetings, he found that students had questions for her for 25 mins and that was only with 25 people. Imagine what it would be like with 1500 students.
 - Would like the sets to help him with this objective – he

would like your feedback. He will be looking to you to help relay this information to everyone

- Dean would like to make it known to the students, Robyn and Danielle to come into the classes to provide that knowledge
2. Trade Students – Create a link between the SA and The trades Students
 - They makes up about half the school but they do not get representation - They do not have set reps
 3. Improving the Set Rep program
 - Last year dean offered First Aid Training
 - He wants it to have more value to the set reps
 - Wants to provide more training sessions
 - He wants your help to brain storm ideas to make the set rep program more valuable

Q: How do we get involved in your objectives?

A: Email or connect with me about anything.

2.4. Upcoming events

- **Speak up Speak out – Oct 24th – 26th**
 - It is an amazing event to help the Students of BCIT Destress with exciting activities and events happening including free yoga, doggy de-stress, art therapy, a mental health resource and volunteer fair, and MUCH more!
- **Brush it off Paint Night – Nov 7th**
 - \$5 for the supplies
 - It will be in the Pub
- **Employer Info Session – West Fraser – Oct 18th**
 - 2:30 – 3:30 – SW01 Room 2055
 - They hire a huge variety of disciplines if you have ever thought about getting into the Lumber Field.
- **E-services – Prototyping & Intellectual Property: Ask an Expert Panel – Nov 9th**
 - 5:30 pm – 7:00 pm - Room 303, SE14, Library

Q: Would we be able to move the Next Set Rep meeting so we as a set can attend the Prototyp-

ing Event?

A: I think I can move it to the week after.

3. **Open Forum Discussion**

This is a time to voice concerns, get assistance or even suggest some topics. Everyone is encouraged to participate. This will help us help you.

Statement: We would like Robyn to attend a meeting to help the set reps understand the BCIT policies and procedures

Response: Dean wants to try and bring Robyn to all classes to help promote this information

Statement: We would like to see case studies that happened at BCIT. Example: Teachers taking advantage of situations ext.

Q: Is there a policy list available?

A: It is on the BCIT Website – Search policies. It is a really big list and the best thing to do is to talk to advocacy to see if you have a case, it will get documented and they will do everything in their power to help you. Advocacy is a great tool and is here to help the student fight for their Rights

We have 2 Advocates: Robyn (rlougheed@bcitsa.ca) & Danielle (dlandeta@bcitsa.ca)

Q: How long does it take?

A: It is hard to determine exactly how long. Every Case varies. It is better to start a case and get everything noted.

A: Dean would like to get any information you have and any document dates. He will compile the Information and bring it to Robyn.

Statement: SW09 – 117 has no AC and smells awful

Response: Dean is going to talk to Facilities and look into it

Statement: We would like a Display case in the main entrance SW09

4. **Next Meeting:** November 21th, 2017

5. **Meeting Adjournment:** 18:48