

**Set Rep Meeting**  
**School of Health Sciences**  
September 27<sup>th</sup>, 2017 4:30-6:00 PM

**Chair:** Abby Tabaco, Chair School of Health Sciences

**Staff:** Samantha Wallin, Administrative Assistant for Career Services

**Set Reps:**

- Alex Guytingco
- Alixander Miskle
- Ava Moezinia
- Brendan Hay
- Calvin Tan
- Candy Tran
- Charlotte Heffelfinder
- Chelsea Maskos
- Chloe Letourneau
- Daniel Behrner
- Dianna Vuu
- Jafar Firas
- Jeannia Ying
- John Chang
- Katrina Wong
- Kerrigan Schitay
- Kevin Kim
- Larissa Longstaff
- Levi Jackson
- Manolya Sag
- Megan Euverman
- Paul Lee
- Reuben mann
- Simon Bester
- Siobhan Melican
- Tenzin Sperl
- Winnie Su

**Guest Speakers:**

Joyce Lee, BCITSA Career Specialist for School of Health Sciences

Darshana Dave, BCITSA Entrepreneurial Services, Administrative Coordinator

Connie Evans, BCIT, SoHS IPE

**1 Meeting called to Order: 16:59pm**

**2 Introduction:** Abby Introduces all of her guests then opened the floor to Student Introductions

2.1 Ice Breakers – Skipped

2.2 Objectives

- These are the plans Abby has for the year; things she would like to accomplish. She would love your assistance.
  - More Interdisciplinary Connections – You know never know who you will work with in the future. Networking events is a good way to get your name out there
    - Abby is planning a couple events; more details to come
  - Promoting Student Health and Wellness
    - This will help students stay healthy and make the best out of their time on campus
  - Open educational resources

- She would like to try to bring this resource here – text book cost can be expensive

### 3 Guest Speakers

#### 3.1 BCITSA Health Career Specialist – Joyce L: [jlee@bcitsa.ca](mailto:jlee@bcitsa.ca)

- Career Specialist for the School of Health Sciences – Second year at BCIT and her first year as the School of Health Science Career Specialist
  - Career Services supports students with their Career development
    - Joyce facilitates workshops:
      - Resume, Cover Letter, Job Search, Interviews and Linked-In
  - For those student who need more individual assistance, Joyce provides one on one support with students to help them with their Career Building
  - She will be hosting Many events for the SoHS:
    - Industry Connections, Employer information Session, Networking events and much more. All of these events can be found on Career Track or you can Connect with Joyce
  - We just had a wonderful Industry Connection Panel and Networking event for MLT, MRT & OHS
  - **Joyce would like to know what kind of needs and support do you need from her and Career Services?**

#### 3.2 BCITSA/BCIT entrepreneurial services – Darshna D: [ddave@bcitsa.ca](mailto:ddave@bcitsa.ca)

- Introduces herself and Entrepreneurial Services:
  - Our programming was developed to engage students and alumni of BCIT in a culture of entrepreneurial thinking, learning and development. Through our programs and services, we hope to inspire potential entrepreneurs, provide opportunities for exploration, and connect BCIT entrepreneurs to additional resources on and off campus.
- The programs Entrepreneurial Services provides are:
  - **Concierge Services** – One on One Appointments with the Entrepreneurial Services Coordinator who will guide you to the appropriate programs and services within the SA Entrepreneurial Services, BCIT and the Community
  - **Workshops:**
    - **So You Wanna Be an Entrepreneur** – monthly exploratory and interactive workshop dives into the realities and fundamentals involved in becoming an entrepreneur, including: profiles of an entrepreneur, basic steps to starting up, key success factors, and next steps.
  - **Events:**

- **Ask an Expert Series** - Lawyers, marketers, financial managers and engineers will share their unique expertise.
- **Just Sayin' Panel Series** - entrepreneurs from various industries with varied levels of experience will share their stories with students & alumni
  - **Entrepreneurial Mentorship** - BCIT students and alumni who currently own their own business, or want to own their own business, an opportunity to connect with and learn from experienced entrepreneurs.
- Upcoming events for Entrepreneurial services can be found on their website: <https://www.bcitsa.ca/beaboss/events/>

If you or someone you know are interested in these events or workshops RSVP on their website (<https://www.bcitsa.ca/beaboss/>) or contact Darshana ([ddave@bcitsa.ca](mailto:ddave@bcitsa.ca)) for more information.

### 3.3 SOHS IPE – Connie Evans: Email: [Connie\\_Evans@bcit.ca](mailto:Connie_Evans@bcit.ca) Phone: 604-432-8687

- Connie would like to learn what everyone needs
- She reports directly to the Dean and interacts with as many people as she can. She helps facility across the school and you will most likely see her around
- Connie wants to bring many different people together and is working closely with Abby
  - You can connect with Abby to assist
- SoHS Events – Student opportunities
  - Connie wants to bring amazing powerful speakers on to campus
  - She will be taking your ideas to make sure it is what the students want
- SoHS is getting a new building
- SoHS is about collaboration
- How well do you know BCIT Quiz
  - You can collaborate with other schools – networking with other students
  - Michael bidu – [www.interfaceshowcase.com](http://www.interfaceshowcase.com)
  - BCIT Alumni – CEO Interface Health Society
  - We will be bringing him to campus to speak to students and faculty
  - Which dates would you like – maybe we can broadcast/film it
    - Oct 25 11:30 12:30
    - Oct 27 15:00 16:00
- Provided a big piece of paper on each table and asks students to write down each topic, speaker or anything they want to learn about

- Abby and Connie will discuss these papers and we will revisit next meeting
- BCIT Calendar (filter SoHS) <https://www.bcit.ca/calendar/main.php> - school wide meetings you can attend
- BCPSQC - Quality Forum – Student Contest (Nov 12th deadline) <https://qualityforum.ca/pre-forum-day/health-talks/health-talks-student-contest/>
  - Why apply:
    - Over 300 people will be in the audience at Health Talks. The event is a great opportunity to tell them about how you think health care can be better, and potentially inspire a change to BC's health care system
    - Your hopes can be anything. Outside-the-box. Based on experience or a vision for the future. Micro or macro. Maybe not even directly applicable to health care. Get creative!
  - Who Can Apply:
    - All BC students. Medical school, post-secondary, high school, elementary school – it's all good! Individuals and teams (featuring a maximum of 3 people) are welcome.
  - Prizes:
    - The winner will be 1 of 8 speakers to deliver a PechaKucha presentation at Health Talks, and will receive one complimentary registration to the Quality Forum (valued at over \$450).
- Other Events coming up:
  - Safety Week
  - Change day – more information to come

#### 4 SA Orientation – Samantha W

- Samantha provides a brief description about all of the services we offer:
  - **Career Services** – Provided a bit more information on top of what Joyce Provided. If you have any Questions or Concerns you can contact Samantha: [swallin@bcitsa.ca](mailto:swallin@bcitsa.ca) or Joyce: [jlee@bcitsa.ca](mailto:jlee@bcitsa.ca)
    - **Career Track:** Online Job portal which gives you access to many great job opportunities. You have access to this even when you graduate.
      - It is also where Career Services post all of their events and workshops so students and alumni
    - **Events:** Industry Days (Career Fairs), Industry Spotlight days, Employer Information Sessions, Industry Connections, Networking events

- **Professionals Headshots Day - Burnaby Campus:**
  - Oct 4, 2017
  - Jan 10, 2017
  - Apr 18, 2017
- **Workshops:** Resumes Writing, Cover Letter Writing, Job Search Strategies, interview Skills, Industry Days Prep and Linked-In Workshops
- **Online Workshops:** Resumes, Cover Letter and Industry Day Prep
- **Entrepreneurial Services:** talked about by Darshana
- **Advocacy:** If you have concerns about your grades, policies, teachers, etc.
- **Health and Dental Plan:** Available to all Full Time students in a program more than 16 weeks. If you have questions about your plan either stop by the BCITSA Centre in SE02 on the Second Floor, email: [healthplan@bcitsa.ca](mailto:healthplan@bcitsa.ca) or call: 604-456-8056.
- **Wellness:** a lot of amazing events to help student destress from there busy BCIT lifestyles. If you wish to know about any of these events contact [wellness@bcitsa.ca](mailto:wellness@bcitsa.ca)
  - **Some of the Events are:**
    - **Doggie De-Stress Day**
    - **Zen Lounge:** Free 30 min massage every Friday – students are allowed 2 per term. To register email: [wellness@bcitsa.ca](mailto:wellness@bcitsa.ca)
    - **Fresh Fruit Fridays:** 3<sup>rd</sup> Friday of every month
    - **Breakfast Club:** once a month
    - **Brush it off Paint Night:** once a month
    - More of these events can be found on the BCITSA Events Calendar: <https://www.bcitsa.ca/campus-life/events/>
- To find out more about the events and services the BCIT Student Association offers please come visit us in SE02 on the Second floor

## 5 Set Rep Overview – Abby

### 5.1 Roles and Responsibilities

- Set Reps are volunteers usually voted for by the students within each set, but they could also be assigned by an instructor, depending on the program.
- One of your primary responsibilities is to keep your Set abreast of the happenings of the BCITSA and greater BCIT community that you learn through your Set Rep meetings from your Chairs and Deans. You can do this verbally, through social media, email, or a mix of methods!

- Your last responsibility, and the one where you will gain the most experience, is fielding the concerns and complaints from your set. Don't panic, you will have lots of support in this aspect.
  - **Educate Your Set**
    - It is important they know this is part of your role so they can bring their concerns and suggestions to you
    - Best practice is to approach them before each Set Rep meeting and ask if there is anything they would like addressed at the meeting.
  - **Pass Them On**
    - Forward issues to the correct BCIT or BCITSA contact
    - Most issues are appropriate for Set Rep meetings
    - At times, it is better to speak with your Chair individually
    - If there are ever any student academic or personal issues, please contact our Advocates
  - **Advocate**
    - These staff persons are employed by the BCITSA
    - Their role is to Advocate on behalf of students in any academic issues with BCIT
    - The role has a close relationship with other BCIT departments
    - If you ever have concerns or issues you are not comfortable discussing with your Chair, please talk with an Advocate
- Set rep meetings happen once a month
  - Dinner will be provided. Please RSVP in a timely manner to ensure you get yummy food.
- Please let me know 24 hours in advance if you cannot attend this meeting
- Email Abby with any questions and concerns
- Your chance to win the Distinguished Set Rep Award: The Distinguished Set Rep Awards are awarded to the most active and influential Set Rep from each School, as decided by a committee. They come in the form of a certificate and \$500 award. The criteria for the award are as follows:
  - Be present at all Set Rep meetings
  - Be actively involved in discussions at the meetings
  - Disseminate information from the meetings to your set
  - Be actively involved in BCITSA or other school activities (eg. volunteering)
  - Be enrolled as a BCIT student during the current semester in good academic standing

## 6 Upcoming events

## 6.1 BCITSA By-election

6.1.1 <https://www.bcitsa.ca/elections/>

6.1.2 Time Period

- Campaign Period Sept. 25 – Oct. 6
- Voting Period Oct. 2 – Oct. 6
  - 4 candidates to choose from – to vote log into your My BCIT account

## 6.2 Speak Up Speak Out – Mental Health Awareness Campaign

6.2.1 Oct. 22 – 24, 2017

- Free yoga
- Doggy destress day
- And much much more!

## 7 Open Forum

7.1 Open Period in which you can ask questions and/or make comments

**Comment:** Electro neurophysiology program are looking to practice on more students and are offering free Brain Scans. If you are interested please contact Chelsea at [c.a.maskos@gmail.com](mailto:c.a.maskos@gmail.com)

**Response:** Email Connie and she will distribute the information

**Comment:** Charlotte has also offered Ultrasounds from her program Diagnostic Medical Sonography. If you are interested please contact her: [cheffelfinger@my.bcit.ca](mailto:cheffelfinger@my.bcit.ca)

## 8 Reminders

8.1 Next Meeting: October 18, 2017 – 3:00 PM (Council Chambers)

## 9 Meeting Adjournment: 17:44