



**BCIT Student Association
Council Meeting Minutes
Monday, April 30, 2012**

Executives: Nicola Gardner, President
Ricky Dasgupta, VP Finance & Administration
Tara Johnson, VP External
Tylan Fraser, VP of Student Affairs
Matthew Nolletti, VP Campus Life
Gordon Newby, Business Chair
Brian Harvey, Transportation, Construction & the Environment Chair
Laura Chow, Health Sciences Chair (via skype)
Amy Erskine, Energy Chair
Marwan Marwan, Computing Chair
Keith Miller, Chair of ATC

Councilors:

Mike Hanson	Denis Dobrozdravich
Oge Anoliefoh	Aaron Kool
Daniel Smith	Ben Plasche
Alex Lee	Emily Pawluk
Duff Walker	Minoru Nakano
Rodrigo Jose Mendez	Jacob Kwitkoski
Kevin Smith	Tracy Jowett
Andre Rodrigue	Oshea Jephson
	Avinaash Kapil

Staff: Caroline Gagnon, Director

Absentee: Bailey McRae
Cole Harrison
Jonathan Ng
Marcus O'Reilly
Marc Yap
Frances Torres
Zac Der
Michelle Dragon

Guests:

16.1. Meeting Called to Order

The Chairperson, Nicola Gardner, called the meeting to order at 5:45pm.

16.2. Acceptance of the Agenda

It was moved that the following agenda be accepted with the following addition.

16.9.2 Ratification of the election process

Moved by: Daniel Smith Seconded by: Denis Dobrozdravich

23/0/0 Carried

16.3. Acceptance of the Minutes – April 16, 2012

Be it resolved that the Council minutes from April 16, 2012 be accepted as distributed.

Moved by: Jacob Kwitkoski Seconded by: Rodrigo Jose Mendez

21/0/2 Carried

16.4 Guest Speakers

No guest speaker

16.5. Executive Progress Report

As submitted.

16.6. Councilor Forum

- ATM is not installed in NE1.
- Will look into the water fountain in NE1.

16.7. Question Period

- No question

16.8. Unfinished Business

16.8.1 BCIT SA Budget and Strategic Plan

Motion:

Be it resolved that the BCITSA approves the 2012-2013 Strategic Plan as presented.

Moved by: Ricky Dasgupta

Seconded by: Mike Hanson

24/0/0 **Carried**

Comments/Questions:

- No comment

Motion:

Be it resolved that the BCITSA approves the 2012-2013 Budget as presented.

Moved by: Ricky Dasgupta

Seconded by: Oshea Jephson

23/0/1 **Carried**

Comments/Questions:

- What is included in the discount on alcohol and food? It is primarily spillage, waste, and staff discount on food. Does it include discount on alcohol? There is almost no discount on alcohol.
- How come so little in Capital Budget? Since the SA is embarking into a significant capital investment with SE2 and the childcare, other departments were advised not to spend anything more than needed. The cost of the major projects are not included as part of this budget.

16.9 New Business

16.9.1 Career Centre

A proposal is presented to Council to look into the e-job program presently offered by BCIT. The SA would like to investigate the possibility of working with BCIT to improve this service as it is an important service for students. The SA proposed the creation of a Career Centre which would be operated by the SA but in close collaboration with BCIT. To be able to determine the real students' needs regarding this service, it is proposed the following.

Motion:

Be it resolved that the BCITSA approves up to \$5000 for a marketing feasibility study on the career centre representing half of the total cost.

Moved by: Oshea Jephson

Seconded by: Oge Anoliefoh

20/3/1

Carried

Comments/Questions:

- Whose responsibility is it to offer the service? Should this be BCIT's instead of SA? Will BCIT contribute to the bottom line?
- SA is a membership organization that should do everything to support their members.
- Since the proposed career centre would be open to alumni, should we approach the AA? Who are we serving, Alumni or students?
- If Alumni can use the service for a fee, will they compete against new graduates?
- The revenues have been decreasing for the past years; they have lost numerous sponsorships from employers.
- This motion is only to approve the funding for a market research. We have the responsibility to investigate the possibilities. This market study represents pennies per students
- Will they look at revenue opportunity? It should be part of the study.
- There should be a separation between finding jobs for students and BCIT lack of funding. We don't want to be seen as the source of income for BCIT.
- I did not go to school not to get a job. So anything the SA can do, we should support.
- It is agreed that we do a lot more than BCIT (i.e. lounge, services). We need to acknowledge that better to do it than not to have it.
- For government workers, the career centre can look at other ways to support these students.
- It is important to have a clear financial picture of the existing situation.

Motion:

Call the question

Moved by: Denis Dobrozdravich

Seconded by: Amy Erskine

21/1/2

Carried

16.9.2 Ratification of Election Process

Motion:

Be it resolved that BCITSA ratifies the election process for the 2012 elections.

Moved by: Tylan Fraser

Seconded by: Avinaash Kapil

19/0/5

Carried

Comments/Questions:

- Were there any problems with the election process? The committee received one complaint which was handled by the committee.
- What about the issue of timing and publication? The staff has discussed ways of improving it for next year. Everyone was made aware and we will do our best so that it does not happen again.

16.10. Next Meeting

Next meeting is scheduled for Monday May 14, 2012 at 5:45pm in the Council Chamber.

16.11. Meeting adjourned

It was moved that the meeting be adjourned at 6:36pm. **Carried**

Council Meeting
Agenda
Monday, April 30th, 2012
5:30-7:30pm

- 16.1 Meeting called to order
- 16.2 Acceptance of the Agenda
- 16.3 Acceptance of the Minutes: April 16th, 2012
- 16.4 Guest Speakers
 - 16.4.1 BCIT Women in Engineering
- 16.5 Progress Reports: Executives
- 16.6 Councilor Forum
- 16.7 Question Period
- 16.8 Unfinished Business
 - 16.8.1 BCIT SA Budget and Strategic Plan
- 16.9 New Business
 - 16.9.1 Career Centre
- 16.10 Next Meeting on May 14th, 2012
- 16.11 Meeting Adjourned

Progress Reports

Progress Report – Matthew Nolletti– VP Campus Life

Last updated: Monday, April-23-12

Date of Introduction	Action or Outstanding Issue	Status
Constantly	Club Budget Admin Work	<ul style="list-style-type: none"> • Talking with various clubs, getting them ready for the end of their year and planning with them for next year
April 15 th , 2012	Succession Planning/Last Clubs Meeting of the year	<ul style="list-style-type: none"> • Working with Olesea and Catherine to plan a succession planning meeting for all the clubs for next year • Also a venue for all new incoming exec's to meet each other and talk about their plans for the upcoming year

Chair School Of Energy, Amy Erskine

Objective	Description	Current Status
Daycare	Oversee the creation of a daycare on Burnaby Campus	Daycare has been announced officially to the public. Proposed opening is January 2013. Contracts have been finalized with BCIT and our contractor will be constructing in the summer and fall. Objective completed. Update – Plans published in newspaper ☺
Cabin	Determine what happened to the cabin BCIT owned in Whistler	Cabin located. Financial statements confirm sale in 1986 for \$90,000, resulting in a loss of \$32,847. Objective completed.

Edit Bylaws	Revise & update BCITSA bylaws for accuracy and grammar	Presented Powerpoint presentation to Council. All bylaw changes approved by Council. Objective completed.
Lounge Committee	Improve BCIT's outdoor spaces	No changes this period.
Transition Documents	Create a comprehensive training package for the incoming Chair of Energy	Completed transition package. Will train incoming Chair further in person if possible. Objective completed. Update – Have spoken with new Chair and revised notes to reflect his experience working with the SA
Promote Election	Have at least two candidates for my position and promote the other positions	Articles, meetings, speaking to groups and individuals paid off. Instead of no applicants (like last year) we had four applications for my position. Three were accepted and are running. I will encourage voting during the week by placing a table by the door in SW9 and asking students to vote. Objective complete. Update – Encouraged students to vote and supported election candidates throughout the week. Gave them some advice at the results meeting
Evolution	Get Evolution Radio station played at SA venues	Researching hardware capabilities. Streaming may not work due to wifi service interruptions. Students have suggested that evolution would improve hardware if the SA guaranteed to play the stations.

Progress Report – Gordon Newby – School of Business Chair

Last updated: April 25, 2012

Date of Introduction	Action or Outstanding Issue	Status
September 2011	Planetarium	I Starting to realize that there are many different ideas to the future of the planetarium. I have created some aware ness but have yet to identify a group to be interested in promotion, nor

		have I been able to source a plan. Unfortunately, other issues on campus have taken priority. Unfortunately, must abandon.
October 2011	Sexual harassment & discrimination committee	Have made progress, adjourned for the year!
November 2011	Vending Machines on Campus	New Machines in place, however, the product is the same, and prices have been raised.... Investigating.. plan on meeting with Vince...
April 2012	Set Rep Meeting	Planning for next meeting, may have the dean in attendance
Dec 2011	Working towards student space and amenities for students in the broadcast building.	Approval! Plans moving forward... contacts established.
March 2012	Additional electric outlets on campus.	Waiting on reports
Current misc. tasks, investigations, and to do list as per set rep meetings	<ul style="list-style-type: none"> • Electric outlets (need to follow up) • Cleanliness • Water fountains... again ;) • Upcoming elections • SW1 study space inquiry.. • Garbage in the great hall • SE6 pillars looking messy 	In progress

President, Nicola Gardner

Objective	Description	Current Status

U-Pass BC	<ul style="list-style-type: none"> • Getting ISEP and Tech Entry Students included in the program • Getting in-progress students in the program • Surveying part-time students to see if the U-Pass is something they want • Improving service to BCIT 	<ul style="list-style-type: none"> • Successful • Successful • To be held next semester • Waiting to hear back from TransLink • Currently in the process of negotiating the next U-Pass contract
Improving student life on campus and engaging students with BCITSA & BCIT	<ul style="list-style-type: none"> • BBQ and Hot Dog eating contest to be held at NE1 next month • Adding temporary lounge space to DT campus with plans for a permanent lounge in the future 	<ul style="list-style-type: none"> • Was a great success! • Got money for pool table at Great Northern way • Got money for punching bag at BMC • Got additional funding for clubs competition fees
Improve BCITSA executive elections	<ul style="list-style-type: none"> • Bring student awareness and engagement for elections. Ensure no position runs uncontested. 	<ul style="list-style-type: none"> • Elections were successful. Highest candidate and voter turnout in BCITSA elections history
Improve recycling on campus	<ul style="list-style-type: none"> • Replace garbage bins in washrooms with recycling bins • Compost for Pub food 	<ul style="list-style-type: none"> • The BCITSA is officially composting fruit and vegetable waste and coffee and tea • Hand dryer in women's washroom in the pub • Hand dryer being installed in men's washroom in the pub • Conducting cost benefit analysis of paper towel vs. hand dryers at BCIT

Restructuring BCIT's registration system	<ul style="list-style-type: none"> Students would be classified as either part time/ full time base on course load not program 	<ul style="list-style-type: none"> Met with VP he is doing an impact study on Part-time students and the U-Pass
Lobbying provincial government for better funding	<ul style="list-style-type: none"> re instate provincial non-needs based bursaries lower interest rates on student loans Better funding for PSI's (improved infrastructure) 	<ul style="list-style-type: none"> Delivered our Valentines, held a press conference, featured on CTV The group met with Minister of Advanced Education and various Liberal MLA's the group is continuing its efforts

Progress Report – Laura Chow– Chair of Health Sciences

Last updated: Thursday, April 26, 2012

Date of Introduction	Action or Outstanding Issue	Status
Tuesday, September 6, 2011	Increase Set Rep Participation and Attendance at Set Rep meetings	<ul style="list-style-type: none"> Brian hosted April Set Rep meeting – will not be holding a May Set Rep meeting Set Rep attendance overall: <ul style="list-style-type: none"> September: 28 October: 21 November: 22 January: 19 February: 26 + 3 potential Chair of SoHS candidates March: 19 + 2 potential Chair of SoHS candidates April: 8 + 2 potential Chair of SoHS candidates

Tuesday, September 6, 2011	Continue expansion of the Health Science Mentorship Program	<ul style="list-style-type: none"> • Contacted Program Heads Friday, March 23 determine the schedules of their programs (i.e. when they go on clinical/practicum) <ul style="list-style-type: none"> ○ Awaiting replies from 8 programs still ○ Re-emailed Tues. Apr. 24, 2012 – still awaiting same programs
	Recycling – work with Nicola to improve recycling at Burnaby Campus	<ul style="list-style-type: none"> • Initiative dropped Dec. 5, 2012
Wednesday, September 28, 2011	Health Science Chair Applicants – promote position to ensure there are applicants to become the next Health Science Chair	<ul style="list-style-type: none"> • Completed • 1 of 3 candidates elected into office – meet your new Chair: Zac Der
Thursday, September 22, 2011	Mental Health/Wellness Week	<ul style="list-style-type: none"> • COMPLETED!!!! • Thanks to everyone that helped make it a success!!!
Monday, September 12, 2011	Re-visit Whistler Retreat	<ul style="list-style-type: none"> • Initiative dropped Apr. 25, 2012 (time is an issue, as is getting the right documents to do so – will discuss concerns I & some other Chairs had at the time with Zac so that he can help bring it forward with Caroline in budget planning for next year)
Thursday, September 29, 2011	School of Health Sciences Mixer	<ul style="list-style-type: none"> • Will try to push with next Chair
Monday, October 17, 2011	Harassment & Discrimination Committee	<ul style="list-style-type: none"> • Completed Thursday, March 8, 2012
Friday, November 18, 2011	Criminal Record Check Process	<ul style="list-style-type: none"> • Completed as best to my ability
Wednesday, January 11,	Quick Access Stations on campus	<ul style="list-style-type: none"> • Completed

2012		
Monday, January 16, 2012	Blood Drive	<ul style="list-style-type: none"> • Zac will be taking this on as one of his initiatives next year (is planning to anyway as it was part of his campaign)

Progress Report – Ricky Dasgupta – VP of Administration and Finance

Last updated: April 25th, 2012

June, 2011	Coop for Financial Management students/Transition	<ul style="list-style-type: none"> • Having a meeting on Wednesday with the new V.P of Admin and Finance to inform him on the progress made with the Coop. He is interested in pursuing this issue further next year. • Next step would be to meet with Justin Kohlman, V.P of Student Services with Geoffrey to secure funding for next year.
September, 2011	Revamp Set Rep awards, increase student awards and bursaries	<ul style="list-style-type: none"> • Promoting the increased Set Rep Awards through our marketing channels and the Chairs have been actively involved in getting applicants all months. 12 awards from previous 6. • Extended the deadline by a week. Deadline to submit application is now May 4th.

Progress Report – Marwan Marwan – School of Computing Chair

Last updated: April 25, 2012

Date of Introduction	Action or Outstanding Issue	Status
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April 2012	Advocacy	<ul style="list-style-type: none"> Spent most of my free time over the past two weeks educating students on issue of advocacy. Currently involved in two serious issue of quality of instruction on behalf of two classes.
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Progress Report – Tara Johnson – VP External

Last updated: April 12, 2012

AS IS FROM LAST WEEK

Objective	Description	Current Status
Elections	CRO Team	Development for Election week has been completed. Took and edited photos for All Candidates Meeting. Promoted event.
Renovation Committee	Design Meeting	Looked over initial drawings and am meeting with architects over the next week.
BCIT Open House	Volunteering	Assisting fellow Alumni Board members

Progress Report – Brian Harvey – Chair, School of Transportation, Construction & Environment

Last updated: April 27, 2012

Initiative	Description	Status
Unity	Working with Campuses to better promote active	BMC Float Your Boat planned for mid May.

	representation.	
24 hour access	Obtaining student access to labs and/or rooms that are required by students in order to complete final assignments.	Been working with Interior Design. Need to meet with IT Services, planned for Monday, April 30, 2012
Industry Connections	Provide better opportunity for students to network and connect with industry.	Complete for year.

Progress Report – Tylan Fraser – VP Student Affairs

Last updated: April 28, 2011

Not Submitted.

Progress Report – Keith Miller – ATC Chair

Last updated: April 28, 2011

Not Submitted.

Due to a change in his work schedule, Keith won't be able to attend any more Council Meetings. He will train the new Chair, Dave Clarke to ensure a proper transition

