



# BCIT Student Association

## COUNCIL MEETING MINUTES

Monday, March 7, 2011

**Executives:** Jordan Harris, President  
Rachael Radford, VP Finance & Administration  
Dan Smith, VP Campus Life  
Ciara Hamagishi, VP Public Relations & Marketing  
Michal Harrison, Computing & Academic Studies Chair  
Alisa Dalhuisen, Business Chair  
Jim Moore, Health Sciences Chair  
Andrew Io, Energy Chair  
Brian Harvey, Transportation, Construction & the Environment Chair

**Councilors:** Daniel Khatkar  
George Ko  
Tara Johnson  
John McCarthy  
Mathew Brownell  
Jill Hidalgo  
Daniel Ng  
Lizhi Chen (Hughes)  
David Gordon  
Morgan Remfry  
Sven Okicki  
Chris Wood  
Kathryn Cleven

**Staff:** Caroline Gagnon, Director

**Absentee:** Dom Audette, Alexander Osipov  
Christian Mundhenk, David Rohrer  
Jason Dhaliwal, Kevin Pitura  
Jennifer Ji, Khashayar Torabi  
Jessie Abraham, Alex Rines

**Guest:** Harsh Banga

### 14.1. Meeting Called to Order

The Chairperson, Jordan Harris called the meeting to order at 5:45m (24 voting members).

### 14.2. Acceptance of the Agenda

It was moved that the following agenda be accepted as presented:

Moved by: *Brian Harvey*

Seconded by: *Jill Hidalgo*

24/0/0          Carried

### **14.3. Acceptance of the Minutes**

Be it resolved that the minutes from February 21, 2011 be accepted as distributed.

Moved by: *Nicola Gardner*

Seconded by: *Sven Okicki*

23/0/1          Carried

### **14.4 Guest Speakers**

No guest speakers

### **14.5. Executive Progress Report**

As presented.

### **14.6. Councillor Forum**

Why is the SW9 automatic front door not work? Andy has already addressed this issue, and is waiting for resolution.

### **14.7. Question Period**

No question

### **14.8. Unfinished Business**

No unfinished business

### **14.9 New Business**

14.9.1 Third Floor

Caroline explains that BCIT may be interested in moving forward on our 3<sup>rd</sup> floor proposal. In order to bring recommendations to Council, it is proposed that an ad-hoc committee be formed to work with staff members.

**Motion:**

Be it resolved that the BCIT Student Association creates a capital expansion committee to work on the 3<sup>rd</sup> floor acquisition.

*Moved by: Nicola Gardner*

*Seconded by: John McCarthy*

23/0/0          Carried

**Question:**

How many members would be required for the committee? 3 or 4 in addition to 2 staff (Controller and Director)

Committee Members: Rachael Radford, David Rohrer, Andy Io, Kathryn Cleven

**14.10. Next Meeting**

Next meeting is scheduled for Monday March 21, 2011 at 5:45pm in the Council Chamber.

**14.11. Meeting adjourned**

It was moved by John McCarthy and seconded by Kathryn Cleven that the meeting be adjourned at 5:56pm. Carried

Council Meeting  
Agenda  
Monday March 7, 2011  
5:30-6:00 pm

- 14.1 Meeting called to order
- 14.2 Acceptance of the Agenda
- 14.3 Acceptance of the Minutes
- 14.4 Guest Speakers
- 14.5 Progress Reports: Executives
- 14.6 Councilor Forum
- 14.7 Question Period
- 14.8 Unfinished Business
- 14.9 New Business
  - 14.9.1 Third Floor
- 14.10 Next Meeting
- 14.11 Meeting Adjourned

## Progress Report – Jordan Harris – President

**Last updated:** March 1, 2011

<b>Date of Introduction</b>	<b>Action or Outstanding Issue</b>	<b>Status</b>
September, 20 <sup>th</sup> , 2010	To help negotiate the U-Pass for students	Pushing for May release of U-Passes.
September, 20 <sup>th</sup> , 2010	Lobbying BCIT for the third Floor and Daycare	Working to get a decision made and a special conference call of the board of governors for Early April. The date for the BOG meeting was changed to March 15 and we will not be ready for that time.
September, 20 <sup>th</sup> , 2010	To build stronger relationships with other campuses & institutions	Completed Motion to be involved. Will be helping group to get off the ground for the rest of my term.
September, 20 <sup>th</sup> , 2010	To re-build the VP PR & Marketing	Finalized VP of External By-Laws and will present to council at Special General Meeting
November 1 <sup>st</sup> , 2010	Obtain contract between BCIT and Impark	The contract is not in BCIT's favour and our lobbying efforts would be wasted on Impark and YVR

## Progress Report – Rachael Radford – VP Finance and Administration

**Last updated:** March 1, 2011

<b>Date of Introduction</b>	<b>Action or Outstanding Issue</b>	<b>Status</b>
September	2011 Election <ul style="list-style-type: none"> <li>• Ensure no positions run unopposed next year</li> <li>• Increase voter ship to at least 500</li> </ul>	Dan Smith elected CRO Executive Weigh in submitted on topic of elections
January 7, 2011	U-Pass Presentations	Presentations in lectures throughout the campaign
October 18, 2010	Policy Committee	First meeting held in January.
October 18, 2010	By Law Committee	Edits have begun. Bylaw sections have been assigned to committee members. 75% of Sections reviewed and discussed.
September	Monthly Financial Reports to Council	Monthly
September	Transition Document	Currently on schedule

## Progress Report – Ciara Hamagishi – VP PR and Marketing

**Last updated:** March 1, 2011

Date of Introduction	Action or Outstanding Issue	Status
September 2010	Events & Programs Development (Toon-in)	<ul style="list-style-type: none"> <li>• Volunteer call-out has been sent.</li> <li>• Volunteer recruitment is continuing.</li> <li>• Event is ready to be executed.</li> </ul>
September 2010	Review of the VP PR and Marketing roles and responsibilities	<ul style="list-style-type: none"> <li>• SGM has been scheduled before the council meeting this report pertains to.</li> <li>• Whether VP PR &amp; Marketing will be changed to VP External is pending vote during SGM.</li> </ul>

## Progress Report – Nicola Gardner – VP Student Affairs

**Last updated:** March 1, 2011

Date of Introduction	Action or Outstanding Issue	Status
September, 20 <sup>th</sup> , 2010	Student Complaint Policy	Success!!!! BCIT has agreed to draft and put forth a Student Complaint Policy
September, 20 <sup>th</sup> , 2010	Student Lounge Renovations/Improvements	Each member of the Lounge Committee had a chance to review our designer's concept and share our ideas. The lounge concept will be presented to council following spring break
September, 20 <sup>th</sup> , 2010	Improve Recycling on Campus	I'm meeting with Lorcan on Thursday and will be able to provide an update on Monday

## Progress Report – Dom Audette – ATC Chair

**Last updated:** March 1, 2011

Date of Introduction	Action or Outstanding Issue	Status
September 14 2010	Initiate at least 2 field trips	Satisfied, feel that the Aviation club has provided a major outlet for anyone interested in taking aviation related field trip.
September 14 2010	Increase ATC Student awareness and attendance at SA Events	Made all reps aware of upcoming events / ongoing
January 09 2011	ATC Wright Bros. Plane designing Event	Was Highly successful – basking in the glory of the event.

## Progress Report – Dan Smith – VP Campus Life

Last updated: March 1, 2011

Date of Introduction	Action or Outstanding Issue	Status
September	Increasing EhPod Services – Microwave and water fountain	Nothing new to report. Need to meet with Mark Dale to continue development of this item.
November	Adjusted: increase the hours of the SAC (not the weightroom)	Same as before: waiting for Rec Services to determine how best to address this potential improvement of student services.
November	Clubs Annual Budget Request Proposal	<ul style="list-style-type: none"> <li>• Final Date for Budget Support Proposal was March 1<sup>st</sup></li> <li>• Currently reviewing submissions</li> <li>• Additionally, designing actual process for funding allocation</li> <li>• Meeting to take place sometime after Spring Break (Late-March – Early-April)</li> </ul>
Toon-In Campaign	Working with Toon-In Committee (headed by VP Marketing – Ciara Hamagishi) to organize this year's event	Toon-In Campaign progressing under VP Marketing leadership
February	Functioning as Chief Returning Officer	<ul style="list-style-type: none"> <li>• That's right, the VPCL is the CRO</li> </ul>

## Progress Report – Michal Harrison – Chair, Computing & Academic Studies

Last updated: March 3, 2011

Date of Introduction	Action or Outstanding Issue	Status
September 2010	Enhance social and outreach aspects of the School of Computing & Academic Studies	<ul style="list-style-type: none"> <li>• CAS LAN Party is scheduled for Friday, April 1</li> <li>• Tickets will be on sale soon in BCITSA stores</li> </ul>
September 2010	Mentorship Program	<ul style="list-style-type: none"> <li>• No update</li> </ul>
September 2010	Set rigid standards for feedback	<ul style="list-style-type: none"> <li>• Not feasible</li> </ul>
January 2011	Improve the quality of labs in SE12	<ul style="list-style-type: none"> <li>• Chairs are being replaced in SE12 labs by end of March</li> </ul>

## Progress Report – Alisa Dalhuisen – Chair School of Business

Last updated: March 2, 2011

Date of Introduction	Action or Outstanding Issue	Status
Monday January 10, 2011	Updating and creating a complete school of business set-rep list	List complete. Second set rep meeting taking place first week after spring break. Room request booking form in for approval.

## Progress Report – Andrew Io – Chair of School of Energy

**Last updated:** March 7, 2011

Date of Introduction	Action or Outstanding Issue	Status
September	24/7 lab access	The swipe card access to SW3-1920 is now functional.
September	Disability access to SW9	Inquiring about the regular malfunction
November	Request to printer specialist at set rep meeting	Kent Johnson presented the information to preform printing from mobile devices

## Progress Report – Jim Moore – Chair of Health Sciences

**Last updated:** March 2, 2011

Date of Introduction	Action or Outstanding Issue	Status
March 2nd, 2011	Mentorship program	<ul style="list-style-type: none"> <li>• Meeting with Amanda Spear and Fiona Mitchell to discuss how to improve program for next year.</li> </ul>
March 8th, 2011	Set Rep Meeting	<ul style="list-style-type: none"> <li>• Christina Batstone guest</li> </ul>
March 2nd, 2011	Councillors	<ul style="list-style-type: none"> <li>• One had to quit so I am in process of finding new one.</li> </ul>

## Progress Report – Brian Harvey – Chair, School of Transportation, Construction & Environment

**Last updated:** February 17, 2011

Date of Introduction	Action or Outstanding Issue	Status
Monday, October 18, 2010	Marketing Committee	No update.
Monday, November 1, 2010	Better communicate to school reps at Burnaby, BMC and Great Northern Way Campuses	February Set Rep Meeting scheduled for next Tuesday and projected attendance is right on par with the last meetings.
Monday, November 1, 2010	Promote more social activity amongst the schools.	Aiding in promotion of Wright Brothers Flying Extravaganza organized by Chair ATC.
Monday, January 20, 2011	Connect with industry professionals and involve them with BCIT students	Met with Foaad Soleymany from Engineers Without Borders regarding possible ASTTBC sponsorship of future events.