



**Council Meeting  
Monday February 24, 2014  
Minutes**

**Executives:** Rebecca Davidson, President  
Brad Johnson, VP Finance & Administration  
Eirene Cloma, VP Student Affairs  
Yasamin Alami, VP Campus Life  
Mike Hanson, VP External  
Jay Jung, Business Chair  
Ramiza Rafeeq, Transportation, Construction & the Environment Chair  
Tariq Shobab, Energy Chair  
Daniel Sumano, ATC Chair  
Albert Jeong, DTC Chair

**Staff:** Caroline Gagnon, Director

<b>Councillors:</b>	Mark Niehe	Joseph Hou
	Sean Fuoco	Adam Moffat
	Akos Sebestyen	Spencer Oppal
	Laura Stepney	Ross Wamboldt
	David Solari	Gilbert Kim
	Cory Correia	Christine Chen
	Tessa Chandra	Lindsey Wingerak
	Ema Baksa	Anya Besharah
	Trent Stewart	Daniel Yen
	TJ (Tae Jin) Moon	Jin Sandhu
	Emily Pawluk	Jeremiah Tantonco

<b>Absent:</b>	Hung Le	Philip Kargut
	Alicia Parayno	Helen Au
	Jenny Chen	Wen Shi
	Dominika Pilat	Kegan Belina
	Aaron Hufsmith	

**Guest:** Elizabeth Padilla

#### **14.1. Meeting Called to Order**

The Chairperson, Rebecca Davidson, call the meeting to order at 5:45 pm. (27 voting members).

#### **14.2 Acceptance of the Agenda**

It was moved that the agenda be accepted as distributed.

*Moved by: Rebecca Davidson*

*Seconded by: Ross Wamboldt*

**27/0/0 Carried**

#### **14.3 Approval of the Minutes February 11<sup>th</sup>, 2014**

Be it resolved that the Council Meeting from February 11<sup>th</sup>, 2014 be accepted as distributed.

*Moved by: Rebecca Davidson*

*Seconded by: Spencer Oppal*

**26/0/1 Carried**

#### **14.4 Guest Speaker: BCIT 50<sup>th</sup> Anniversary Celebration**

Elizabeth Padilla, BCIT Archivist, informs Council that BCIT is hosing their 50<sup>th</sup> anniversary starting in the fall of 2014. Some of the pictures used for the celebration were taken from the digital collection of the Student Association; Link Newspaper; the year books, and BCITSA photographs. The first two collections are available on the BCIT website while students have to request for accessing old digital photographs. Students can contact Elizabeth directly for assistance.

#### **Questions:**

- Where can students find the calendar of events for the 50<sup>th</sup> anniversary? Once the BOG approves it, it will be distributed to the larger community.
- If students want to gain access to the photographs, how can do it? The pictures are not public, but they can ask Elizabeth directly for accessing these photographs.
- Is it difficult to use them, once students gain access to them? No. The relationship with the SA is good, so usually not an issue.

#### **14.5 Progress Reports and Updates: Executives**

All Student Executives reports are as submitted.

#### **14.6 Question Period**

- How come so many executives did not submit their reports? Mainly because of mid-terms.

#### **14.7 Councillors' Forum**

- There is a Lan party planned for March 7, 2014 starting at 5:30. It is asked that Chairs promote this event to their respective set reps. The event will be held in SE 6-107 with an admission fee of \$7 pre-registration or \$10 at the door. Prizes and food available. The last Lan party was one of the largest in BC.

#### **14.8 New Business**

##### **14.8.1 Organizational Values**

#### **Motion:**

Be it resolved that the BCITSA accepts our new values as stated on page 4 of the policy manual.

*Moved by: Eirene Cloma*

*Seconded by: Ross Wamboldt*

**29/0/0 Carried**

When the Executives met in January to work on the Strategic Plan, it was decided to review the organizational values. Though the Strategic Plan will need Council's approval in May, it was decided to bring the values to Council prior since they have been included in the new policy manual. Rebecca reads the values:

- ✓ The power of students
- ✓ Client satisfaction being number one
- ✓ Providing a safe, inclusive and accessible environment
- ✓ Maximizing value through efficient use of resources
- ✓ Transparency in our processes

**Questions:**

- Who is client? Everyone from students to faculty, to staff – internal and external customers. Everyone we interact with.
- Power of students. What does this mean? As a student association, we believe that change starts with students.
- What did it read before? Why was it changed? One of the values was too narrow talking about specific programs, while inclusiveness was not discussed.
- Did you remove anything? Yes, the value addressing services since it was too narrow.
- What does this mean to have these values? We use them as point of reference to conduct business. They don't change our day to day operations but guide them.

**14.8.2 Acceptance of the Policy Manual**

**Motion:**

Be it resolved that BCITSA accepts the new policy manual as distributed.

*Moved by: Eirene Cloma*

*Seconded by: Tariq Shobab*

**27/0/2**

**Carried**

Back in October, a committee was formed to review the manual. The committee read the entire document and proposed some changes; such as social media. Caroline explains that this document is 2 years in the making. The purpose of updating our policy manual is to ensure that they are clear for staff members to use. New policies were added while others removed to ensure that they reflect what we are doing as an association. They had not been reviewed for many years, so this was a good exercise to do for the association.

**Questions :**

- Should it look by lawyer, especially policies such as Harassment and Discrimination? It is not believed to be necessary, but if Council wishes, it could be done.

### **14.8.3 2014/2015 Election**

Eirene Cloma will act as the Chief Returning Officer for the 2014/2015 election, while Yasamin Alami will be the co-chair. All students will receive an official email from BCIT announcing the dates and also one from the BCITSA. These are some of the dates:

- March 17<sup>th</sup> to March 21<sup>st</sup> nomination period
- March 28<sup>th</sup> confirmation of eligible candidates
- March 31<sup>st</sup> to April 4<sup>th</sup> voting period done one line using my.bcit.ca

Eirene is asking Council to help promote the message. There will be a Q&A period for candidates interested in running next year after the March 17<sup>th</sup> Council meeting.

#### ***Questions:***

- Why is voting only one week this year? It was to match the other BCIT elections; BOG & EdCo.
- Students can run for both SA and BCIT elections at the same time, but SA President has a seat on the BOG, VPSA has a seat on EdCo.

### **14.9 Next Meeting: Monday March 17<sup>th</sup>, 2014**

Next Council Meeting is scheduled for Monday March 17<sup>th</sup>, in the Council Chamber (SE2).

### **14.10 Meeting Adjournment**

It was moved by Rebecca Davidson and seconded by Akos Sebestyen that the meeting be adjourned at 6:21 pm. **Carried**



**Council Meeting  
Agenda  
Tuesday, February 24<sup>th</sup>, 2014  
5:45-8:30pm**

- 14.1 Meeting called to order
- 14.2 Acceptance of Agenda
- 14.3 Acceptance of the Minutes: February 11<sup>th</sup>, 2014
- 14.4 Guest Speaker: BCIT 50<sup>th</sup> Anniversary Celebration (20Min)
- 14.5 Progress Reports (5min)
- 14.6 Question Period (5 min)
- 14.7 Councillors' Forum (5 min)
- 14.8 New Business
  - 14.8.1 Organizational Values - Eirene (5min) *"Be it resolved that the BCITSA accept our new values as stated on page 4 of the policy manual."*
  - 14.8.2 Acceptation of the policy manual: Eirene (5min) *"Be it resolved that the BCITSA accept the new policy manual as distributed."*
  - 14.8.3 2014/2015 Election: Eirene (5min)
  
- 14.9 Next Meeting: Monday, March 17<sup>th</sup>, 2014  
Council Chambers  
5:45pm – 8:30pm
- 14.10 Meeting Adjournment

Name & Position	Priority Objective	Objective Description	Objective Status	Position Update
Rebecca Davidson- President	1	Student Advancement Center	Met with the Dean of the School of Business about the Career Center	Attended a Board of Governors meeting, had a meeting with Caroline about the Career Centre, Chaired a meeting with the BCITSA Executives and the BCIT Executives, Discussed and Approved final edits to the Policy Manual with the Policy Committee and Caroline
	2	Election Changes	Next Council Meeting will be open to all candidates who are thinking about nomination, and a Q&A with Executives will take place after the meeting	
	3	Building relationships with BCIT, including the president and the BOG	Arranging a presentation about BCITSA's strategic plan to present to the BCIT Board of Governors	
Brad Johnson- VP of Finance & Admin	1	BCIT Book Store Study	Met with Caroline to Discuss waiting on BCIT	Dealt with governance issues, met with Roland and Caroline to discuss fees associated with health and dental. Met with Caroline to talk about career services and the Uconnect. Attended BCIT/ BCITSA exec meetings. Arranged meetings with the CIO of BCIT
	2	PT Services	Completed	
	3	Copy and Print Analysis	In progress	
	4	Club's Credit Card	in Progress	
Eirene Cloma - VP of Student Affairs	1	More resources/support for female students at BCIT		
	2	Continue BCIT Respect Campaign		
	3	First Nations/Aboriginal presence in SA		

Yasamin Alami- VP of Campus Life	1	Host final fling around May 30th on for a minimum of 600 people. Ensure the event is cost neutral and fun final event for students to leave with a good relationship with the SA		
	2	Launch a mobile app for students which includes key information about locations, specials, events and facility hours.		
	3	SA5K rave run [with Alicia] recruit 300 students for a run in March around campus and use funds raised to replenish the emergency food fund		
	4	Bucket list with SA activities and student life activities		
	5	Provide a detailed [minimum 12 page] transition document to successor which lists key dates, tips, tricks and contacts to succeed.		
Mike Hanson- VP of External	1	Develop relationships with government at all levels especially municipal, all provincial levels, make them aware of issues specific to BCIT		
	2	ABC's take responsibility for working with ABC members to bring forward issues to the province		
	3	Investigate the possibility of expanding career services and developing a business plan		
Jay Jung - Chair of Business	1	Facilitate inter-disciplinary term projects	n/a	
	2	Unifying the education platforms such as D2L, my.bcit.ca, and share out	Set the meeting with the focus group and the board	

	3	Launch a year-end video project for the school of business	Finalizing the storyboards. Contacted and set times with Kathy Kinloch and Robin Hemmingsen for the first recording	
Tariq Shobab- Chair of Energy	1	Facilitate inter-disciplinary term projects	Met with Dean. Waiting for feedback.	Set Rep Meeting today. Met with Trevor Williams RE: inter-disciplinary term projects and Alumni Speaker Series. He will pitch idea to staff and reconcile with me for feedback. Alumni Association attending Set-rep meeting to crowd source feedback RE: alumni speaker series. Continuing to develop pilot project for inter-disc. objective. Compiling resources for presentation re: extracurricular awareness campaign.
	2	Establish a system to showcase alumni, give insight to current students about post-graduation	Met with Dean & Alumni Assoc. Will be surveying for feedback regarding speaker series event.	
	3	Improve awareness / involvement in extra-curricular activities - SoE	Continuing to compile resources (media, print, speakers, etc.)	
Hung Le- Chair of Computing & Academics	1	Review the current innovation challenge and explore the possibility of changing its format or creating a new one with different criteria		
	2	Explore different possibilities for students from all the schools to meet and collaborate.		
	3	Successfully host two LAN parties.		
	4	Creating a comprehensive planning package for future LAN party events		
Alicia Parayno- Chair of Health Science	1	Promote student health and wellness	support Speak Up Speak Out; seeking interest for a mental health advocacy/awareness club	Planning for upcoming set rep meeting. Addressing student issue.
	2	Increase student communication and sense of community within school and between schools	continuing to collaborate with Connie RE: IPE; facilitated connection with Jennie Moore to incorporate Living labs into IPE	



	3	To help increase the presence of health science clubs	no new progress	
Ramiza Rafeeq- Transportation, Construction & Enivrement	1	Living Lab, find out what it does for students, how to get students involved with it. DONE		Held Feb set rep meeting with guest speaker Robyn, advocate, and Trina Prince, from BCIT alumni association.
	2	Increasing the space of the NE1 stand.		Students have shown a big recycling interest in getting programs and more places to recycle. Working with with those students to start a club as well has help from BCIT's Cindy MacIntosh.
	3	NE1 parking lot		
	4	Program Evaluation with student input. Have asked set reps to talk to their class about problems with programs		
				Also, students are folding guest speaker events to promote their school.
Albert Jeong- Chair of Downtown Campus	1	Establishing Set Rep meetings at DTC		
	2	DTC facility improvement (lighting, card reader, heating issue and gym)		
	3	Work with the SA marketing team to bring the event posters to DTC		
Daniel Sumano- Chair of Aerospace Technology Campus	1	Work with SA Marketing Communication Strategist in the creation of an Online Fund Raising Auction.	Final approval of base prices has passed by Class Reps, posters have been ordered. Auction to begin in the beginning of March.	<ul style="list-style-type: none"> <li>- Additional Class Reps meeting will take place the following week to organized students concerns ahead with Associate Dean visit during our next official Class Rep Meeting.</li> <li>- Floor hockey tournament preparation is under way, several locations are being looked at</li> <li>- Preparations for first Convocation with gowns is under way.</li> <li>- Wright Brothers Competition sign-up sheet ends this week. Good turn out so far, all preparations have been finalized.</li> </ul>
	2	Work with SA Events & Program Manager in creating monthly events at the ATC.	Foosball Tournament underway. Two player foosball tournament and Ping-Pong tournament is in the works	

	3	Work with SA Marketing Communications Manager in the designs and strategy for the creation of Student and Alumni friendly website. In which through photo's & comments, their achievements & life travels can be expressed to inspire new students and individuals in the community.	Word to student body for collection of pictures describing school projects is out. Collection of pictures and videos is under way. Goal to reach over 100 pictures is very likely.	
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