



**Title:** Line Cook

**Status:** Support Staff

**Pay Range:** \$16.50 - \$18.25 hourly

**Wage Last Amended:** June 2018

**Reports to:** Director of Food Operations

**Department:** Food Operations

**Full/Part Time:** Part-time or full-time

**Job Description Last Amended:** June 2018

## SUMMARY

The Line Cook is responsible for preparing and cooking quality food items efficiently for the daily food operations, and other events as needed. You work as part of a team in a fast-paced environment to contribute to overall customer service and satisfaction. You ensure that all product is stored and prepared at the correct temperatures, is labelled, dated and rotated, and stored according to type. You clean all work areas, equipment and dishes, and dispose of garbage and recycling. You also support the kitchen and take down catering events as needed.

## JOB DUTIES

### Food Preparation

- Prepare and present high-quality catering food efficiently to contribute to overall customer service and satisfaction
- Slice vegetables, meats and bread products, and portion them appropriately
- Prepare proteins including fish, chicken and beef
- Precook necessary ingredients as well as pre-assemble dishes and ingredients with appropriate portions
- Restock line items and prepped food as needed
- Store and prepare all product at the correct temperatures
- Communicate with team to ensure chits are understood and presentation is coordinated
- Make soup daily following recipes

### Operational Duties

- Understand and follow all policies and procedures
- Ensure kitchen is a safe environment for all users
- Set up and take down the line
- Clean all work areas, equipment and dishes

- Maintain deep-fryer cleanliness and oil quality
- Label, date and rotate all product, and store according to type
- Provide support for the dishwasher during slower times
- Document any product waste
- Take down catering events
- Empty garbage's and take bags out to dumpster; break down cardboard and take to recycling bin

### **Other Related Duties**

- Support Student Executives and staff members for their respective initiatives
- Assist in training employees
- Assist other staff with duties, especially when busy
- Other related duties as required
- Working as a team player and keeping a consistent food standard either day or night shift.

### **BCITSA Agent**

- Maintain a professional and friendly demeanor when interacting with any internal or external stakeholders
- Understand and promote our mission and values naturally and know our basic history

### **Supplementary Information**

- Attend all staff meetings and training sessions as required
- Requires shift work
- Position includes frequent high-volume periods
- Must be able to lift and carry up to 11kg (25lbs), bend, crouch, climb, and stand for long periods

## **REQUIREMENTS AND ASSETS**

### **Requirements**

- |                         |   |
|-------------------------|---|
| ● Communication skills  | ● Foodsafe Level 1                              |
| ● Cooking skills        | ● Two years of experience in a similar position |
| ● Multitasking skills   | ● Ability to work under pressure                |
| ● Organizational skills |   |

### **Assets**

- Knife skills
- Passion for cooking and food preparation
- Working in a high-volume kitchen