

**Set Representative Meeting Minutes**  
**School of Construction, Environment, Transportation**  
**Nov 5, 2015**

**Chair: Justin Deddens**

**Set/Tech Rep Attendance:**

Nima Soleimany	Jocelyn Herbert
Jason Sylvester	Jonathan Baggio
Tyler Thibault	Erin Patrick
Andy White	Greg Spence
William Yeh	Monica Yacoub
Justin Mason	Alex Neff
Nick Ison	Jeremy Un
Chenise McClarty	Drew Roots
Matt Aquin	Marc Lilup
Reid Simpson	Prachi Sharma
Cassandra Legacy	Gleb Krotkiy
Breanna Moutal	Jessica Myroon
Mike Frank	Jordi Ashworth
David Boucher	

**Staff:** Amy Smith, BCITSA Club Program Coordinator

**Guest Speakers:** Jennifer Walker, BCIT Harassment and Discrimination Advisor; Sara Kandathil, Career Specialist; Hatinder Hari, Career Services Specialist.

**1.1 Introduction by Justin Deddens**

Justin calls the meeting to order at 5:44 and introduces himself to the Set Reps. He introduces the first 2 Guest Speakers.

**1.2 Guest Speakers**

**1.2.1 BCITSA Career Specialists Sara and Hatinder**

Sarah introduces herself and explains that Hatinder and she will be coming to Set Rep meetings frequently to share relevant information. Sarah goes over the services and activities available to BCIT students, and specifically the events

coming up such as Industry Days targeted to students in the School of Construction, Environment and the Transportation.

Hatinder speaks about the Engineering, Trades, and Technical Studies Industry Days happening March 9<sup>th</sup> in the Great Hall.

Sarah explains what the Career Track tool is and how to use it to get information on and sign up for relevant events.

Hatinder adds that he will send the latest Career Services newsletter to Justin to include in the follow-up email after this meeting.

### **1.2.2 Jennifer Walker, Harassment & Discrimination Advisor**

#### **Bullying & Harassment Training**

Jennifer Walker gives a presentation about Bullying and Harassment to the set reps. She covers discrimination and human rights violations as well as personal harassment and bullying. Jennifer discusses particular scenarios and asks the set reps to decide which ones constitute indiscretions.

She discusses the implications of violating these principals in the work place and at school, and whether overly-political correctness effects whether these rules should be followed.

Jennifer outlines what to do if a peer comes forward with a potential harassment or discrimination complaint. She advises that the student try to communicate directly with the person of they feel comfortable. Be supportive and help connect them with the right resources; Advocacy, Jennifer Walker, Counselling, etc.

### **1.3 Set Representative Training**

Amy Smith, Club Program Coordinator, gives a training presentation about the Set Rep position. She describes the responsibilities and benefits of the position, as well as what can be expected from the meetings. She provides a Set/Class Representative Package and discusses the award of \$500 per year to the most outstanding Rep from each school. The nominees must be present at all Rep meetings, be actively involved in discussions and BCIT/school activities, be in good academic standing with a minimum grade point average as defined by their program, and have letters of recommendation.

### **1.4 Question and Comment Period**

**Q/C:** We want better recycling facilities.

**A:** This is a facilities issue, and containers can be requested by contacting facilities or filling out a request here: <http://www.bcit.ca/facilities/studenttenantreport.shtml>

This form can also be used to report a problem.

Waste management is also an objective of Justin Deddens.

**Q/C:** School stress is a real issue for many students. Set Reps wonder about resources and the way the institute is tackling student wellness.

**A:** Resources such as Counselling and Student Development, Advocacy, and the Disability Resource Centre are a great support for students. BCIT is very aware of the boot-camp mentality and intensity of the workload, and is looking to temper this for the sake of student wellbeing.

- Also look for de-stressing activities and fun events like Doggy De-stress, Planetarium shows, etc.

**Q/C:** how should students handle issues where they need more time with exams, or feel things are unfair in their course.

**A:** Be communicative. Instructors can be compassionate, especially when there is an overwhelming response.

**Q/C:** can set reps be fired?

**A:** yes. They are an elected position, and can be replaced at the will of their class.

**Q/C:** what if a set rep has an issue with a student? Is that a power conflict?

**A:** No. They have the same resources available, such as mediation with Robyn or Chris Rogerson, and will not be treated with favouritism due to their position.

**Q/C:** Students would like a better mic for lecture hall.

**A:** Follow up with Justin.

**Q/C:** Request for more water bottle refill stations.

**A:** this is one of Justin's objectives.

- Timeline for installation? No, but SA encouraged BCIT to move.

**Q/C:** more open lab space needed

**A:** this has come up in SA exec meetings and is a priority.

**Q/C:** Having trouble staying in labs late at night

**A:** must talk to instructor about this.

**Q/C:** instructor issues that are very serious in the ABET program.

**A:** Speak with Justin to escalate the issues, and he can advise on how to proceed.

**Q/C:** What will Set Rep Training include?

**A:** This initial training session covered the responsibilities of being a Set Rep and is meant to provide guidance how to take on the role effectively. Training the future includes QPR suicide prevention training, advocacy training, and suggestions for speakers and training are greatly welcomed from Set Reps.

**Q/C:** sleeping on campus is apparently not allowed.

**A:** Good news! Nap room coming. More details to come.

#### **1.4 Next Meeting:**

December 3<sup>rd</sup> 2015 5:30. Location TBD.

#### **1.6 Meeting Adjournment**

Justin adjourns the meeting at 7:09.