



STUDENT EMPLOYMENT SUPPORTS

BCIT Student Association Career Services

www.bcitsa.ca/careerservices

General inquiries: careerservices@bcitsa.ca

BCITSA Career Services works with current students (any status, full-time/flexible learners) and alumni, as well as with reputable and suitable employers seeking to hire BCIT graduates. Eligibility for some programs may be limited to current students only.

For more information:

- Students
- Employers

BCIT Centre for Workplace Education

https://www.bcit.ca/workplace-education/

General inquiries: cwe@bcit.ca

The Centre for Workplace Education (CWE) supports students, industry, and the BCIT community through:

- 1. Supporting pan-institute Work Integrated Learning* (WIL) initiatives. CWE is available to the BCIT community for consultation on WIL related topics.
- 2. Facilitating <u>Co-operative Education</u> programs.
- 3. Connecting students and employers through the eJOBS job posting board.

Student Support and Engagement

Employment Prep Workshops

BCITSA Career Services <u>workshops</u> are offered inperson, virtually (synchronous), and online (asynchronous on Learning Hub and Litmos) to all current students and alumni.

Career Development Appointments

Career Specialists are available to <u>meet with</u> <u>students and alumni</u> through one-to-one support either in-person, virtual, phone or by email.

Work Integrated Learning

When requested and where need is determined, BCITSA Career Services may support individual students with connecting to an employer for the purpose of completing the WIL component of their program.

Extra-curricular Experiential Learning Programs

- HR Experience Program
- Peak Leadership Program
- Career Mentorship
- Intrapreneur Edge Program
- Entrepreneurship Mentorship

Employment Skills Seminars

CWE Specialized Faculty facilitate employment skills seminars (ex. Resumes, cover letters, interviews) when it is related to the course learning objectives.

Co-operative Education

CWE works closely with students in BCIT's <u>Coop programs</u>, providing individualized job search support, employment skills seminars, job development with industry partners, and evaluation of co-op work terms.

Work-integrated learning (WIL)

^{*} WIL is a form of curricular experiential education that formally integrates a student's academic studies with quality experiences within a workplace or practice setting. WIL experiences include an engaged partnership of at least: an academic institution, a host organization, and a student. Examples of WIL includes: Applied Research or Industry Projects, Apprenticeships, Co-operative Education, Internships, and Practicums.





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Instructor Support

The Centre for Workplace Education is the first point of contact for Work Integrated Learning for the BCIT community. CWE staff can support with:

- Planning WIL components of courses for program changes
- Teaching employment skills seminars in courses
- Providing consultation on course materials related to WIL components
- Providing job posting support for internships; and
- Connecting industry inquiries with the appropriate BCIT program or service

BCITSA Career Services will refer BCIT instructors to CWE for support.

Industry Engagement

For WIL programs involving the CWE, full service will be provided to industry. For all other programs, CWE acts as liaison to connect the industry to BCITSA Career Services who offer fee-for-service recruitment opportunities to employers through:

- Career Fairs
- Employer Information Sessions
- Recruitment Tables
- Networking and Career Education Events
- Sponsorship and Advertising Opportunities
- Mentorship (recruiting industry and alumni as mentors)
- Speakers for Events (i.e. Industry Panels, Peak Leadership workshops, Entrepreneurship events)

Job Boards

- BCITSA Job Board is offered to employers free of cost.
- CWE manages **eJOBS**, BCIT's job board. **eJOBS** posts new grad, full time, part time, internships, summer jobs, co-op, and apprenticeship positions. **eJOBS** is free for employers to post and students to use. **eJOBS** has the ability to limit job posting visibility for specific programs, such as Internship positions.

Employers are encouraged to post on both job boards for full or part time roles, seasonal, summer, and new grad positions.